

**CHAPLIN BOARD OF FINANCE**  
**SPECIAL MEETING & BUDGET WORKSHOP AGENDA**  
**Monday, April 29, 2019 – 7:00 PM – Chaplin Town Hall**

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF Members, Alternates, and Guests.**
- 3. Seating of Alternates.**
- 4. Audience for Citizens (limited to TEN minutes).**
- 5. Possible Guests:** None expected.
- 6. Additions or changes to agenda.** None permitted.
- 7. Reports.**
  - a. Board Member reports (limited to 5 minutes each):
- 8. Approval of Minutes.**
  - a. Special meeting-04/22/2019.
- 9. Correspondence.**
- 10.** Consider and act on funds transfers and budget line item additions/adjustments as requested.
- 11. FY 2019-20 Budget Workshop.**
  - a. Plan for May 13, 2019 Annual Town Budget Meeting.
    - 1) Review/approve remaining Town agency budgets – follow up from BOF 04/22/2019 budget workshop.
    - 2) Review RSD11-PHMS/HS Board of Education adopted budget and Chaplin assessment (updated).
    - 3) Review completed Capital Projects for potential closure.
    - 4) Review FY 2018-19 & FY 2019-20 budget forecasts (revenue and expenditures), projected surplus/deficit, Fund Balance, and Mill Rate implications.
  - b. FY 2019-20: Consider and act on Board of Education adopted budget.
  - c. FY 2018-19: Consider and act on Board of Education request for supplementary budget appropriation.
    - 1) Report on BOF/BOE budget working meeting held on Tuesday, April 23: R. Weingart.
    - 2) Consider and act on Commitment of funds for BOE supplementary budget appropriation.
  - d. Consider and possible action on Commitment of anticipated FY 2018-19 Unallocated Fund Balance for CIP projects.
  - e. **Approve final combined Town Govt. and Board of Education budget for FY 2019-20.**
  - f. Review BOF budget calendar & schedule.
  - g. Consider and act on appointment of Auditor for FY 2018-19.
  - h. Other budget issues for consideration.
- 12. Agenda suggestions for next Regular/Special meeting.**
  - a. Annual Town Budget Meeting.
- 13. Time and place of next Regular/Special Meetings.**
  - a. **Monday, May 6, 2019 -- RSD11 Annual Budget Meeting @ 6 p.m. (Parish Hill High School Library)**
  - b. **Monday, May 13, 2019 -- Annual Town Budget Meeting/BOF Budget Presentation @ 7 pm (Senior Center)**
  - c. **Tuesday, May 21, 2019 -- Town Budget Referendum @ Noon to 8:00 pm (Chaplin Volunteer Fire Dept.)**
  - d. **Tuesday, May 28, 2019 -- Special Meeting to Set Mill Rate & Budget Workshop @ 7:00 pm (Town Hall)**
  - e. **Monday, June 10, 2019 -- Regular Meeting @ 7:00 pm (Town Hall)**
- 14. Adjourn.**

Submitted by: Richard G. Weingart, Chair