

CHAPLIN BOARD OF FINANCE
SPECIAL MEETING AGENDA
Tuesday May 28, 2019 – 7:00 PM – Chaplin Town Hall

1. Call to order by Chairperson.

2. Introduction of BOF members and Alternates.

3. Seating of Alternates.

4. Audience for Citizens (limited to TEN minutes).

5. Additions or changes to Agenda: None permitted.

6. Guests: None expected.

7. Reports.

a. Board Member reports (limited to 5 minutes):

1) Financial Procedures Working Group: R. Weingart

b. Staff reports:

1) Accountant: Review and accept monthly Financial Statements; identify questions for follow up.

8. Approval of Minutes.

a. Special meeting-04/29/2019.

9. Correspondence.

10. Old/New Business:

a. Consider and act on funds transfers and budget line additions/adjustments as requested.

b. Re-open CIP Project #3325.1 – Handicap Access at Library/Senior Center.

c. Approve funding for BOF members to attend the COST Town Meeting on June 15, 2019.

d. Set the mill rate for FY 2019-20.

e. Consider and act on FY 2019-20 Revenue budget.

f. Consider and act on assignment of funds from Unassigned Fund Balance.

g. Review Board of Finance calendar for FY 2018-19; add necessary items/events.

h. Other urgent issues for consideration.

11. Continuing Business: None.

12. Agenda Suggestions for next meeting.

a. Guest: Gay St. Louis, Tax Collector

1) Review Tax Collections report for FY 2018-19 through May 2019.

2) Consider and act on Suspense List.

b. Review CES FY 2018-19 budget deficit projections.

c. Review total Town FY 2018-19 budget for projected surplus/deficit.

d. Appoint FY 2018-19 Annual Report Coordinator.

e. Standard Regular meeting agenda.

13. Time and place of next Regular/Special Meetings.

a. **Monday, June 10, 2019: Regular Meeting @ 7:00 pm (Town Hall)**

b. Monday, July 8, 2019: Regular Meeting @ 7:00 pm (Town Hall)

14. Adjourn.

Submitted by:

Richard G. Weingart, Chair