

**CHAPLIN BOARD OF FINANCE ~~\*\*CANCELLED\*\*~~**  
**SPECIAL MEETING & BUDGET WORKSHOP AGENDA**  
**Monday, March 23, 2020 – 7:00 PM – Chaplin Town Hall**

1. **Call to order by Chairperson.**
2. **Introduction of BOF Members, Alternates, and Guests.**
3. **Seating of Alternates.**
4. **First Audience for Citizens (limited to TEN minutes).**
5. **Guests: Chaplin Board of Selectmen Budget Presentation.**
  - a. Review and discussion of Board of Selectmen proposed budgets for FY 2020-21.
  - b. Review selected Board of Selectmen FY 2019-20 financial reports for February (budgets/accounts that are over budget).
6. **Additions or changes to agenda: None permitted.**
7. **Reports.**
  - a. Board Member reports (limited to 5 minutes each): As necessary.
8. **Approval of Minutes.**
  - a. Special meeting-March 16, 2020.
9. **Correspondence.**
10. **Budget Workshop for FY 2020-21.**
  - a. Review Town agency budget requests; identify individual budgets for examination/additional information/adjustment.
  - b. Review Capital Projects Plan.
    - FY 2021 – 2025 CIP Plan as proposed by CIP Committee on March 12<sup>th</sup>, 2020.
    - Review completed CIP projects for potential closure.
  - c. Review Board of Education/CES budget, RSD11 PHMS/HS Budget, and COC Budget for FY 2020-21 and identify questions/comments for Boards of Education.
    - Review Chaplin potential assessment of RSD11 budget.
  - d. Review first draft of total Chaplin FY 2020-21 anticipated revenues.
  - e. Review BOF Budget Development Calendar for FY 2020-21; establish dates for Board of Finance special budget meetings.
  - f. Other budget issues for consideration.
11. **Old/New Business.**
  - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
  - b. Consider and act on BOF bylaws (time permitting).
12. **Second Audience for Citizens. Note: Comments limited to agenda items & subject to Chair discretion (5 minutes).**
13. **Agenda suggestions for next Regular/Special meeting.**
  - a. BOF budget workshop.
  - b. Consider and act on BOF bylaws.
14. **Time and place of next Regular/Special Meetings.**
  - a. **Monday, March 23, 2020: Special Meeting and Budget Workshop @ 7:00 pm (Town Hall)**
  - b. **Monday, March 30, 2020: Special Meeting and Budget Workshop @ 7:00 pm (Town Hall)**
  - c. **Monday, April 13, 2020: Town Budget Public Hearing @ 7 pm (Senior Center)**  
Regular Board of Finance Meeting following Public Hearing
15. **Adjourn.**

Submitted by: Richard G. Weingart, Chair