

CHAPLIN BOARD OF FINANCE
REMOTE BUDGET PUBLIC HEARING & REMOTE REGULAR MEETING AGENDAS

Monday, May 11, 2020 – 7:00 PM – REMOTE Budget Public Hearing

Budget Public Hearing for FY 2020-21 Chaplin Town and Board of Education Budgets:

1. Open Public Hearing; Read REMOTE Meeting Procedures.
2. Introduction of BOF Members and Alternates; Board of Selectmen Representative; Board of Education Representatives.
3. Read Public Hearing Legal Notice.
4. Review Ground Rules for Public Hearing.
5. Summary Statement of Budget Process; Review Key Budget Policies and Assumptions.
6. Presentation of Board of Education and Town Budgets; Audience Questions.
7. Announce Time and Place of Future Meetings.
8. Adjourn Public Hearing.

PLEASE NOTE: A copy of this Public Hearing agenda, together with a copy of the proposed budget, are available on the Town of Chaplin website. Telephone dial-in instructions, which are also shown on the Public Hearing agenda posted on the Chaplin town website, are as follows:

Phone Number (Toll Free): 1-877-568-4106 Access Code: 153-472-229

This meeting will also be recorded, and an audio file will be available on the town website (www.chaplinct.org) SEVEN (7) business days following the meeting.

Submitted by: Richard G. Weingart, Chair, Chaplin Board of Finance

Monday, May 11, 2020 – Board of Finance REMOTE Regular Meeting (following the Budget Public Hearing):

PLEASE NOTE: Due to the COVID-19 pandemic the town hall building is closed to the public until further notice. This meeting is still scheduled with the option to conference in via phone by calling the number below and entering in the access code when prompted:

Phone Number (Toll Free): 1-877-568-4106 Access Code: 153-472-229 (same as Public Hearing)

This meeting will also be recorded, and an audio file will be available on the town website (www.chaplinct.org) 7 (seven) business days following the meeting. **REMINDER:** The public is allowed to speak only during Audience for Citizens or at the discretion of the chair.

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF members and Alternates.**
- 3. Seating of Alternates.**
- 4. Audience for Citizens.**
- 5. Additions or changes to Agenda.**
- 6. Guests:** None expected.
- 7. Reports.**
 - a. Board Member reports (limited to 5 minutes each):
 - 1) Selectmen's monthly meeting: R. Weingart
 - b. Staff reports:
 - 1) Accountant: Review and accept monthly Financial Statements; identify questions for follow up.
 - 2) Tax Collector: Review and accept monthly Tax Collections report; identify questions for follow up.
 - 3) Assessor Review report of Board of Assessment Appeals.
- 8. Approval of Minutes.** Special meeting-04/27/2020.
- 9. Correspondence.** As received.
- 10. FY 2020-21 Budget Workshop: Consider and Act On Budget Public Hearing Testimony and Comments.**
 - a. Consider and act on funds transfers and budget line item additions/adjustments as requested.
 - b. Review of Public Hearing testimony and written comments.
 - c. Budget review and adjustment:
 - 1) Review FY 2019-20 & FY 2020-21 budget forecasts (revenue and expenditures), projected surplus/deficit, and Mill Rate implications.
 - 2) Review proposed Town agency budgets.
 - a. Identify individual budgets for examination/additional information/adjustment.
 - 3) Review proposed Chaplin Board of Education adopted budget.
 - 4) Review proposed RSD11-PHMS/HS Board of Education adopted budget and Chaplin assessment.
 - 5) Review proposed FY 2021 – 2025 CIP Plan as presented to Public Hearing.
 - a. Review completed Capital Projects for potential closure.
 - d. Review BOF budget calendar & schedule.
 - e. Other budget issues for consideration.
- 11. Agenda Suggestions for next meeting.**
 - a. Consider and act on Chaplin Town and Board of Education budgets for FY 2020-21.
 - b. Set the mill rate for FY 2020-21.
 - c. Other necessary business
- 12. Time and place of next Regular/Special Meetings.**
 - a. **Tuesday, May 26, 2020: Special Meeting to Approve Budget & Set Mill Rate @ 7 pm (Remote DIAL IN)**
 - b. **Monday, June 8, 2020 - Regular Meeting @ 7:00 pm (Remote DIAL IN)**
- 14. Adjourn.**

Submitted by: Richard G. Weingart, Chair