

CHAPLIN BOARD OF FINANCE
SPECIAL MEETING AGENDA
Monday, April 5, 2021 – 7:00 PM - REMOTE MEETING

PLEASE NOTE: Due to the COVID-19 pandemic the town hall building is closed to the public until further notice. This meeting is scheduled with remote access as follows:

Join the meeting from your computer, tablet or smartphone WITH VIDEO: <https://global.gotomeeting.com/install/835626181>

Board of Finance Special Meeting

Mon, Apr 5, 2021 7:00 PM - 12:00 AM (EDT)

You can also dial in using your phone:

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(571\) 317-3129](tel:+15713173129)

Access Code: 835-626-181

This meeting will also be recorded, and an audio file will be available on the town website (www.chaplinct.org) 7 (seven) business days following the meeting. **REMINDER:** The public is allowed to speak only during Audience for Citizens or at the discretion of the BOF chair.

- 1. Call to order by Chairperson and Reading of ‘Go To Meeting’ Procedures.**
- 2. Introduction of BOF Members, Alternates, and Guests.**
- 3. Seating of Alternates.**
- 4. First Audience for Citizens (limited to TEN minutes).**
- 5. Guests:** Mr. Joe Pinto, Selectman and Fire Chief; CIP funding for Fire Truck and Vehicle/Equipment Plan
- 6. Additions or changes to the agenda.** None permitted.
- 7. Reports.**
 - a. Board Member reports (limited to 5 minutes each):
 - 1) FY 2019-20 Annual Report - Approval of Annual Report: L. Diwan/P. Haines.
- 8. Approval of Minutes.**
 - a. Special meeting(s) - March 29, 2021.
- 9. Correspondence.**
 - a. BOF representative to steering committee for Chaplin Housing Plan.
- 10. Budget Workshop for FY 2021-22.**
 - a. Review Board of Education/CES budget for FY 2021-22 and identify questions/comments for Board of Education.
 - b. Review Town agency budget requests; identify individual budgets for examination/additional information/adjustment.
 - c. Review Capital Projects Plan.
 - 1) FY 2022 – 2026 CIP Plan as proposed by CIP Committee.
 - 2) Review completed CIP projects for potential closure: #3300.13, #3305.22, #3320.1, #3320.12
 - d. Review BOF Budget Development Calendar for FY 2021-22; establish dates for Board of Finance special budget workshops and budget Public Hearing.
 - e. Review FY 2021-22 online budget book materials and presentation.
 - f. Other budget issues for consideration.
- 11. Old/New Business.**
 - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
- 12. Agenda suggestions for next Regular/Special meeting.**
 - a. Regular meeting: Standard meeting agenda & FY 2021-22 Budget workshop.
 - b. Special meeting(s): FY 2021-22 Budget workshops.
- 13. Time and place of next Regular/Special Meetings.**
 - a. **MONDAY, APRIL 12, 2021:** **Regular Meeting and Budget Workshop @ 7:00 pm (Remote AUDIO/VIDEO)**
 - b. **MONDAY, APRIL 26, 2021:** **Budget Public Hearing & Special Meeting and Budget Workshop @ 7:00 pm (In Person & Remote AUDIO/VIDEO)**
 - c. **MONDAY, MAY 10, 2021:** **Annual Town Budget Meeting @ 7:00 pm (In Person & Remote AUDIO/VIDEO -TBD)**
 - d. **Monday, May 24, 2021:** **Special Meeting to Set Mill Rate and Approve Revenue Budget for FY 2021-22 (Remote AUDIO/VIDEO)**
- 14. Adjourn.**

Submitted by: Richard G. Weingart, Chair