

CHAPLIN BOARD OF FINANCE
REGULAR MEETING AGENDA
Monday, April 12, 2021 – 7:00 PM - REMOTE MEETING

PLEASE NOTE: Due to the COVID-19 pandemic the town hall building is closed to the public until further notice. This meeting is scheduled with remote access as follows:

Chaplin Board of Finance Regular Meeting - Mon, Apr 12, 2021 7:00 PM - 11:00 PM (EDT)

Join the meeting from your computer, tablet or smartphone: <https://global.gotomeeting.com/join/110173149>

You can also dial in using your phone: United States (Toll Free): **1 866 899 4679** or United States: **+1 (571) 317-3116**

Access Code: 110-173-149

This meeting will also be recorded, and an audio file will be available on the town website (www.chaplinct.org) 7 (seven) business days following the meeting. **REMINDER:** The public is allowed to speak only during Audience for Citizens or at the discretion of the chair.

1. **Call to order by Chairperson.**
2. **Introduction of BOF Members, Alternates, and Guests.**
3. **Seating of Alternates.**
4. **First Audience for Citizens (limited to TEN minutes).**
5. **Guests: None expected.**
6. **Additions or changes to the agenda.**
7. **Reports.**
 - a. Board Member reports (limited to 5 minutes each):
 - 1) Selectmen's monthly meeting: R. Weingart.
 - b. Staff reports:
 - 1) Finance Dept: Review and accept monthly Financial Statements (FY 20-21); identify questions for follow up.
 - 2) BOE/CES: March reports will be reviewed in May.
 - 3) Tax Collector: Review and accept monthly Tax Collections report (FY 20-21); identify questions for follow up.
 - 4) Assessor/Treasurer: Reports as necessary.
8. **Approval of Minutes.**
 - a. Special meeting-April 5, 2021.
9. **Correspondence.**
10. **Budget Workshop for FY 2021-22.**
 - a. Review Board of Education/CES budget for FY 2021-22 and determine response to Board of Education.
 - b. Review Town agency budget requests; identify individual budgets for examination/additional information/adjustment.
 - c. Review Capital Projects Plan.
 - 1) FY 2022 – 2026 CIP Plan as proposed by CIP Committee.
 - 2) Review completed CIP projects for potential closure: #3300.13, #3305.22, #3320.1, #3320.12
 - d. Consider and act on budget presentation for Public Hearing on April 26, 2021.
 - e. Consider and act on legal notice for Public Hearing on April 26, 2021.
 - f. Review BOF Budget Development Calendar for FY 2021-22
 - g. Review FY 2021-22 online budget book materials and presentation.
 - h. Other budget issues for consideration.
11. **Old/New Business.**
 - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
12. **Agenda suggestions for next Regular/Special meeting.**
 - a. Regular meeting: Standard meeting agenda.
 - b. Special meeting(s): FY 2021-22 Budget workshops.
13. **Time and place of next Regular/Special Meetings.**
 - a. **MONDAY, APRIL 26, 2021:** **Budget Public Hearing & Special Meeting and Budget Workshop @ 7:00 pm (In Person & Remote AUDIO/VIDEO)**
 - b. **MONDAY, MAY 10, 2021:** **Annual Town Budget Meeting @ 7:00 pm (In Person & Remote AUDIO/VIDEO -TBD)**
 - c. **Monday, May 24, 2021:** **Special Meeting to Set Mill Rate and Approve Revenue Budget for FY 2021-22 (Remote AUDIO/VIDEO)**
 - d. **Monday, June 14, 2021:** **Regular Meeting @ 7:00 pm (In person & Remote AUDIO/VIDEO)**
14. **Adjourn.** Submitted by: Richard G. Weingart, Chair