

**CHAPLIN BOARD OF FINANCE**  
**SPECIAL MEETING AGENDA**  
**Monday, April 26, 2021 – 7:00 PM - REMOTE MEETING**

**PLEASE NOTE:** Due to the COVID-19 pandemic the town hall building is closed to the public until further notice. This meeting is scheduled with remote access as follows:

**Board of Finance Special Meeting**

Mon, Apr 26, 2021 7:00 PM - 12:00 AM (EDT)

**Join the meeting from your computer, tablet or smartphone WITH VIDEO:** <https://global.gotomeeting.com/join/358694453>

**You can also dial in using your phone.**

United States (Toll Free): 1 877 309 2073

United States: +1 (646) 749-3129

**Access Code: 358-694-453**

This meeting will also be recorded, and an audio file will be available on the town website ([www.chaplinct.org](http://www.chaplinct.org)) 7 (seven) business days following the meeting. **REMINDER:** The public is allowed to speak only during Audience for Citizens or at the discretion of the BOF chair.

1. **Call to order by Chairperson and Reading of ‘Go To Meeting’ Remote Meeting Procedures.**
2. **Introduction of BOF Members, Alternates, and Guests.**
3. **Seating of Alternates.**
4. **First Audience for Citizens (limited to TEN minutes).**
5. **Guests:** None expected.
6. **Additions or changes to the agenda.** None permitted.
7. **Reports.**
  - a. Board Member reports (limited to 5 minutes each):
    - 1) Board of Selectmen special meeting on April 20, 2021: R. Weingart
8. **Approval of Minutes.**
  - a. Regular/Special meeting(s) – April 19, 2021.
9. **Correspondence.**
10. **Budget Workshop for FY 2021-22.**
  - a. Consider and act on Board of Education/CES budget.
  - b. Consider and act on preliminary Town agency budget requests.
  - c. Consider and act on preliminary Capital Projects Plan.
    - 1) FY 2022 – 2026 CIP Plan as revised.
    - 2) Review completed CIP projects for potential closure: #3300.13, #3305.22, #3320.1, #3320.12
  - d. Review preliminary FY 2021-22 overall town budget forecast (Government Operations, Capital (CIP), & Education).
    - 1) Examine use of Unallocated Fund Balance.
    - 2) Review mill rate.
    - 3) Review tax collection rate (%.) or alternative assignment of Fund Balance for anticipated loss of tax revenue.
  - e. Consider and act on preliminary overall FY 2021-22 Town budget for Public Hearing.
  - f. Consider and act on preliminary budget explanatory notes.
  - g. Review BOF Budget Development Calendar for FY 2021-22.
  - h. Review FY 2021-22 online budget book materials and presentation.
  - i. Other budget issues for consideration.
11. **Old/New Business.**
  - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
12. **Agenda suggestions for next Regular/Special meeting.**
  - a. Regular meeting: Standard meeting agenda & FY 2021-22 Budget workshop.
  - b. Special meeting(s): FY 2021-22 Budget workshops.
13. **Time and place of next Regular/Special Meetings.**
  - a. MONDAY, MAY 10, 2021: **Budget Public Hearing & Regular Meeting and Budget Workshop @ 7:00 pm (Remote AUDIO/VIDEO)**
  - b. MONDAY, MAY 24, 2021: **Annual Town Budget Meeting @ 7:00 pm (In Person & Remote AUDIO/VIDEO -TBD)**
  - c. Tuesday, June 1, 2021: **Special Meeting to Set Mill Rate for FY 2021-22 @ 8 pm - following budget referendum (Remote AUDIO/VIDEO)**
  - e. Monday, June 14, 2021: **Regular Meeting and Approve Revenue Budget @ 7:00 pm (IN PERSON)**
14. **Adjourn.**