

CHAPLIN BOARD OF FINANCE
REGULAR MEETING AGENDA

Monday, April 11, 2022 – 7:00 PM–* TOWN HALL*** (MASKS ARE OPTIONAL)**

NOTE: THIS MEETING WILL BE HELD IN PERSON ONLY. The wearing of masks is now OPTIONAL in Town Hall.

Documents for this meeting can be found by following this web browser navigation path:

www.chaplinct.org> [Select Meeting Date from Event Calendar](#) >[Select Board of Finance Meeting](#)>[Select Board of Finance Meeting Documents](#)>[Select 0-BOF Meeting Documents Folder](#)>[Select Meeting-2022.04.11](#)

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF Members, Alternates, and Guests.**
- 3. Seating of Alternates.**
- 4. First Audience for Citizens. (Note: limited to TEN minutes & subject to Chair discretion).**
- 5. Guests: None expected.**
- 6. Additions or changes to the agenda:**
- 7. Reports.**
 - a. Board Member reports (limited to 5 minutes each):
 - 1) Selectmen’s monthly meeting: R. Weingart
 - 2) FY 2023-27 CIP Committee: R. Weingart
 - 3) BOF digital access to meeting and budget documents: L. Diwan
 - a) “Lessons Learned” to improve this process going forward and written comments from BOF members and Staff.
 - b. Staff reports:
 - 1) Finance Dept: Review and accept monthly Town Financial Statements (FY 21-22); identify questions for follow up.
 - 2) BOE/CES: CES Financial Statements (FY 21-22) for March are not approved yet.
 - 3) Tax Collector: Review and accept monthly Tax Collections report (FY 21-22); identify questions for follow up.
 - 4) Assessor/Treasurer: Reports as necessary.
- 8. Approval of Minutes.**
 - a. Special meeting: April 8, 2022.
- 9. Correspondence.**
- 10. Budget Workshop for FY 2022-23.**
 - a. Consider and act on Board of Education/CES budget for FY 2022-23 and identify comments for Board of Education.
 - b. Consider and act on Town agency budget requests for FY 2022-23.
 - c. Consider and act on Capital Projects Plan.
 - 1) FY 2023 – 2027 CIP Plan (3rd draft). CIP Committee review meeting scheduled for TBD.
 - 2) Review completed CIP projects for potential closure.
 - d. Review BOF Budget Schedule and dates for Budget Public Hearing and Annual Town Budget Meeting.
 - e. Other budget issues for consideration.
- 11. Old/New Business.**
 - a. Review action items from previous meetings – see minutes.
 - b. Review and update BOF Annual Activity/Project Calendar.
 - c. Consider and act on funds transfers and budget line additions/adjustments as requested.
- 12. Agenda suggestions for next Regular/Special meeting.**
 - a. Special meeting(s): FY 2022-23 Budget Workshop.
 - b. Regular meeting(s): Standard meeting agenda and FY 2022-23 Budget Workshop.
- 13. Time and place of next Regular/Special Meetings.**
 - a. **Monday, April 25, 2022:** Budget Public Hearing & Special Meeting and Budget Workshop @ 7:00 pm (Senior Center)
 - b. **Monday, May 9, 2022:** Annual Town Budget Meeting and Budget Workshop @ 7:00 pm (Senior Center)
 - c. **Monday, May 23, 2022:** Special Meeting to Set Mill Rate and Budget Workshop @ 7:00 pm
- 14. Adjourn.**

Submitted by: Richard G. Weingart, Chair