

**CHAPLIN BOARD OF FINANCE
SPECIAL MEETING AGENDA**

Monday, May 23, 2022 – 7:00 PM–* TOWN HALL*** (MASKS ARE OPTIONAL)**

NOTE: THIS MEETING WILL BE HELD IN PERSON ONLY. The wearing of masks is now OPTIONAL in Town Hall.

Documents for this meeting can be found by following this web browser navigation path:

www.chaplinct.org> [Select Meeting Date from Event Calendar](#) >[Select Board of Finance Meeting](#)>[Select Board of Finance Meeting Documents](#)>[Select 0-BOF Meeting Documents Folder](#)>[Select Meeting-2022.05.23](#)

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF Members, Alternates, and Guests.**
- 3. Seating of Alternates.**
- 4. First Audience for Citizens. (Note: limited to TEN minutes & subject to Chair discretion).**
- 5. Guests: Ms. Zayne Ring, Chaplin Tax Collector (30 minutes):**
 - a. Consider and act on Suspense List as recommended by Tax Collector.
 - b. Review and accept monthly Tax Collections report.
 - c. Board member questions/issues for Tax Collector.
- 6. Additions or changes to the agenda: None permitted.**
- 7. Reports.**
 - a. Board Member reports (limited to 5 minutes each):
 - b. Staff reports:
 - 1) Finance Dept: Review and accept monthly Town Financial Statements (FY 21-22); identify questions for follow up.
 - 2) BOE/CES: Review and accept monthly CES Financial Statements (FY 21-22); identify questions for follow up.
 - 3) Tax Collector: Review and accept monthly Tax Collections report (FY 21-22); identify questions for follow up.
 - 4) Assessor/Treasurer: Reports as necessary.
- 8. Approval of Minutes.**
 - a. Special meeting(s): April 11, 2022, Public Hearing-April 25, 2022, Special Meeting-April 25, 2022, April 28, 2022.
- 9. Correspondence.**
- 10. Old Business.**
 - a. Review action items from previous meetings – see minutes.
 - b. Review and update BOF Annual Activity/Project Calendar.
- 11. New Business.**
 - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
 - b. **Set the mill rate for FY 2022-23.**
 - c. Consider and act on Revenue Budget for FY 2022-23.
 - d. Consider and act on revoking all previous allocations of funds in General Fund.
 - e. Consider and act on new General Fund allocations: for FY 2022-23 projected deficit and future transfers to CIP Fund.
- 12. Agenda suggestions for next Regular/Special meeting.**
 - a. Regular meeting(s): Standard meeting agenda and pertinent tasks from Annual Activity/Project Calendar.
- 13. Time and place of next Regular/Special Meetings.**
 - a. **Monday, June 13, 2022: Regular Meeting @ 7:00 pm (Town Hall)**
 - b. **Monday, July 11, 2022: Regular Meeting @ 7:00 pm (Town Hall)**
- 14. Adjourn.**

Submitted by: Richard G. Weingart, Chair