

CHAPLIN BOARD OF FINANCE
SPECIAL MEETING AGENDA
Monday, May 22, 2023 – 7:00 PM–* TOWN HALL *****

NOTE: THIS MEETING WILL BE HELD IN PERSON ONLY.

Documents for this meeting can be found by following this web browser navigation path:

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1. **Call to order by Chairperson.**
2. **Introduction of BOF Members, Alternates, and Guests.**
3. **Seating of Alternates.**
4. **First Audience for Citizens. (Note: limited to TEN minutes & subject to Chair discretion).**
5. **Guests: Chaplin Recreation Members (potential)**
 - a. Reconsider and possible action on Recreation Commission budget for FY 2023-24.
6. **Additions or changes to the agenda: None permitted.**
7. **Reports.**
 - a. Board Member reports (limited to 5 minutes each):
 - 1) Selectmen's monthly meeting: R. Weingart
 - 2) Audit RFP Sub-Committee: L. Diwan
 - a) Consider and act on appointment of auditor for FY 2022-2023.
 - b. Staff reports:
 - 1) Finance Dept: Review and accept monthly Town Financial Statements (FY 22-23); identify questions for follow up.
 - 2) BOE/CES: Review and accept monthly CES Financial Statements (FY 22-23); identify questions for follow up.
 - 3) Tax Collector: Review and accept monthly Tax Collections report (FY 22-23); identify questions for follow up.
 - 4) Assessor/Treasurer: Reports as necessary.
8. **Approval of Minutes.**
9. **Special meeting(s): Public Hearing-April 24, 2023, Special Meeting-April 24, 2023.**
10. **Correspondence:** Email(s) from CVFD Chief Joe Pinto re: FY 2022-23 budget & unexpected repairs to tanker truck.
11. **Old Business.**
 - a. Review action items from previous meetings – see minutes.
 - b. Review and update BOF Annual Activity/Project Calendar.
12. **New Business.**
 - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
 - b. **Set the mill rate for FY 2023-24.**
 - c. Consider and act on Revenue Budget for FY 2023-24.
 - d. Consider and act on revoking all previous allocations of funds in General Fund.
 - e. Consider and act on new General Fund allocations: for FY 2023-24 projected deficit and future transfers to CIP Fund.
 - f. Review BOF budget calendar & schedule.
 - g. Other budget issues for consideration.
13. **Agenda suggestions for next Regular/Special meeting.**
 - a. Regular meeting(s): Standard meeting agenda and pertinent tasks from Annual Activity/Project Calendar.
14. **Time and place of next Regular/Special Meetings.**
 - a. **Monday, June 12, 2023:** Regular Meeting @ 7:00 pm (Town Hall)
 - b. **Monday, July 10, 2023:** Regular Meeting @ 7:00 pm (Town Hall)
15. **Adjourn.**

Submitted by: Richard G. Weingart, Chair