

CHAPLIN BOARD OF FINANCE
***** REGULAR MEETING AGENDA *****
Monday, October 6, 2025 – 7:00 PM * TOWN HALL *****

Documents for this meeting can be found by following this web browser navigation path:

www.chaplinc.org> Select Meeting Date from Event Calendar >Select ‘Board of Finance Meeting’>Select ‘Board of Finance Meeting Documents’>Select ‘0-BOF Meeting Documents Folder’>Select ‘Meeting-2025.10.06’

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF Members, Alternates, and Guests.**
- 3. Seating of Alternates.**
- 4. First Audience for Citizens. (Note: Limited to FIVE minutes per speaker & subject to Chair discretion).**
- 5. Guests: NECCOG Town Administrators: M. Calorio and J. Lumpkins**
- 6. Additions or changes to the agenda.**
- 7. Reports:**
 - a. Board Member reports (limited to 5 minutes each):
 - 1) Selectmen’s monthly meeting: Did not attend.
 - 2) FY 2024-25 Annual Report: J. Rufini
 - 3) FY 2024-25 Audit by Hoyt, Filippetti & Malaghan LLC: V. Garrison
 - b. Staff reports:
 - 1) Finance Dept: Review and accept monthly Town Financial Statements (FY 25-26); identify issues for follow up.
 - 2) BOE/CES: Review and accept monthly CES Financial Statements (FY 25-26); identify issues for follow up.
 - 3) Tax Collector: Review and accept monthly Tax Collections report (FY 25-26); identify questions for follow up.
 - 4) Assessor/Treasurer: Reports as necessary.
- 8. Approval of Minutes.**
 - a. Regular/Special meeting(s): September 8, 2025.
- 9. Correspondence.**
- 10. Old Business.**
 - a. Review action items from previous meetings – see minutes.
 - b. Review and update BOF Annual Activity/Project Calendar – FY(s) 2025-26.
 - c. Consider and act on revised FY 2024-25 year end budget transfers.
- 11. New Business.**
 - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
 - b. Review draft Budget Calendar for FY 2026-27.
 - c. Review draft Budget Policies for FY 2026-27.
 - d. Review draft of Budget Letter to Town Agencies for FY 2026-27.
 - e. Consider parameters for FY 2026-27 budget requests.
- 12. Continuing Business.**
 - a. Review Board goals and policies for FY 2025-26. All items moved to Follow Up section of meeting minutes.
- 13. Second Audience for Citizens. (Note: THREE min. per speaker. Agenda items only & subject to Chair discretion.)**
- 14. Agenda suggestions for next Regular/Special meeting:**
 - a. Regular meeting(s): Standard meeting agenda.
 - b. Consider and act on FY 2026-27 Budget Calendar, Policies, and Town Agency budget request letter.
 - c. Other necessary business.
- 15. Time and place of next Regular/Special Meetings.**
 - a. **Monday, November 10, 2025:** Regular Meeting @ 7:00 pm (Town Hall)
 - b. **Monday, December 8, 2025:** Regular Meeting @ 7:00 pm (Town Hall)
 - c. Monday, January 12, 2026: Regular Meeting @ 7:00 pm (Town Hall)
- 16. Adjourn.**

Submitted by: Richard G. Weingart, Chair