

CHAPLIN BOARD OF FINANCE
***** SPECIAL MEETING AGENDA *****

Monday, December 08, 2025 –6:00 PM * IN PERSON AND REMOTE *****

PLEASE NOTE: This meeting is scheduled for both **IN PERSON (for BOF MEMBERS and the PUBLIC)**, and with **REMOTE ACCESS for GUESTS and the PUBLIC** as follows:

12/08/2025 Board of Finance Meeting- Dec 08, 2025, 6:00 – 10:00 PM (America/New York)

Join the meeting from your computer, tablet or smartphone: <https://meet.goto.com/981613981>

You can also dial in using your phone: United States: [+1 \(571\) 317-3112](tel:+15713173112) Access Code: 981613981

Documents for this meeting can be found by following the instructions below with your chosen web browser:

www.chaplinct.org> Select Meeting Date from Event Calendar >Select ‘Board of Finance Meeting’>Select ‘Board of Finance Meeting Documents’>Select ‘0-BOF Meeting Documents Folder’>Select ‘Meeting-2025.12.08.Special’

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF Members, Alternates, and Guests.**
- 3. Seating of Alternates.**
- 4. Guests: (1) Ms. Sue Jones and Mr. Jason Cote of Hoyt, Filippetti, and Malaghan LLC:**
Presenting the FY 2024-25 Chaplin Audit.
 - a. Review audit; Q&A for BOF members.
 - b. Consider and act on BOF approval of Chaplin FY 2024-25 Audit.
- 5. Election of Officers:** Chairperson, Vice Chairperson, and Clerk per C.G.S. Sec. 7-342
- 6. First Audience for Citizens. (Note: Limited to FIVE minutes per speaker & subject to Chair discretion).**
- 7. Additions or changes to the agenda. None permitted.**
- 8. Reports:**
 - a. Board Member reports (limited to 5 minutes each):
 - 1) Selectmen’s monthly meeting: Meeting cancelled.
 - 2) FY 2024-25 Annual Report: J. Rufini
 - 3) FY 2026-27 CIP Process: R. Weingart
 - b. Staff reports:
 - 1) Finance Dept: Review and accept monthly Town Financial Statements (FY 25-26); identify issues for follow up.
 - a) BOF member review by:
 - 2) BOE/CES: Review and accept monthly CES Financial Statements (FY 25-26); identify issues for follow up.
 - 3) Tax Collector: Review and accept monthly Tax Collections report (FY 25-26); identify questions for follow up.
 - 4) Assessor: MV Supplemental Grand List as of 12/01/2025 Treasurer: Reports as necessary.
- 9. Approval of Minutes.**
 - a. Regular/Special meeting(s): November 10 & 24, 2025
- 10. Correspondence.**
- 11. Old Business.**
 - a. Review action items from previous meetings – see minutes.
 - b. Review and update BOF Annual Activity/Project Calendar – FY(s) 2025-26.
 - c. Review budget calendar for FY 2026-27 fiscal year.
- 12. New Business.**
 - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
 - b. Assign review and update of BOF bylaws to new member(s).
 - c. Approve members to attend 2026 COST Town Meeting on January 28, 2026 at Aqua Turf.
 - d. First review of draft FY 2026-27 BOF budget request.
 - e. Consider and act on draft of FY 2026-27 Board of Education/Chaplin Elementary School budget request letter.
 - f. First review of draft FY 2027-31 CIP Plan project and budget request letter.
- 13. Continuing Business.**
 - a. Review Board goals and policies for FY 2025-26. **All items moved to Follow Up section of meeting minutes.**
- 14. Second Audience for Citizens. (Note: THREE min. per speaker. Agenda items only & subject to Chair discretion.)**
- 15. Agenda suggestions for next Regular/Special meeting:**
 - a. Regular meeting(s): Standard meeting agenda.
 - b. Review FY 2026-27 Budget process and potential agency presentations.
 - c. Request from Town Clerk re: Request for Budget Supplement to digitize Chaplin’s ordinances.
 - d. Other necessary business.
- 16. Time and place of next Regular/Special Meetings.**
 - a. **February 2025 TBD: Special Meeting(s) @ 7:00 pm (Town Hall)**
 - b. **Monday, March 10, 2025: Regular Meeting @ 7:00 pm (Town Hall)**
- 17. Adjourn.** Submitted by: Richard G. Weingart, Chair