

**CHAPLIN BOARD OF FINANCE**  
**\*\*\* REGULAR MEETING AGENDA \*\*\***

**Monday, January 12, 2026 –Following BOS-BOF Joint Meeting \*\*\* TOWN HALL \*\*\***

**NOTE: THIS MEETING WILL BE HELD IN PERSON ONLY**

**Documents for this meeting can be found by following the instructions below with your chosen web browser:**

**www.chaplintc.org> Select Meeting Date from Event Calendar >Select ‘Board of Finance Meeting’>Select ‘Board of Finance Meeting Documents’>Select ‘0-BOF Meeting Documents Folder’>Select ‘Meeting-2026.01.12’**

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF Members, Alternates, and Guests.**
- 3. Seating of Alternates.**
- 4. Guest(s):** Ms. Shari Smith, Chaplin Town Clerk re: Supplemental Budget Request for Digitization of Town Ordinances
  - a. Consider and act on Town Clerk Supplemental Budget Request for FY 2025-26
- 5. First Audience for Citizens. (Note: Limited to FIVE minutes per speaker & subject to Chair discretion).**
- 6. Additions or changes to the agenda.**
- 7. Reports:**
  - a. Board Member reports (limited to 5 minutes each):
    - 1) Selectmen’s monthly meeting: R. Weingart
    - 2) FY 2024-25 Annual Report: J. Rufini
    - 3) FY 2026-27 CIP Process: R. Weingart
  - b. Staff reports:
    - 1) Finance Dept: Review and accept monthly Town Financial Statements (FY 25-26); identify issues for follow up.
      - a) BOF member review by: L. Diwan
    - 2) BOE/CES: Review and accept monthly CES Financial Statements (FY 25-26); identify issues for follow up.
    - 3) Tax Collector: Review and accept monthly Tax Collections report (FY 25-26); identify questions for follow up.
    - 4) Assessor & Treasurer: Reports as necessary.
- 8. Approval of Minutes.**
  - a. Regular/Special meeting(s): December 8, 2025
- 9. Correspondence.**
- 10. Old Business.**
  - a. Review action items from previous meetings – see minutes.
  - b. Review and update BOF Annual Activity/Project Calendar – FY(s) 2025-26.
  - c. Review budget calendar for FY 2026-27 fiscal year.
- 11. New Business.**
  - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
  - b. Review members to attend 2026 COST Town Meeting on January 28, 2026 at Aqua Turf.
  - c. Consider and act on FY 2026-27 BOF budget request.
  - d. Consider and act on draft of FY 2026-27 Board of Education/Chaplin Elementary School budget request letter.
- 12. Continuing Business.**
  - a. Review Board goals and policies for FY 2025-26. **All items moved to Follow Up section of meeting minutes.**
- 13. Second Audience for Citizens. (Note: THREE min. per speaker. Agenda items only & subject to Chair discretion.)**
- 14. Agenda suggestions for next Regular/Special meeting:**
  - a. Regular meeting(s): Standard meeting agenda.
  - b. Assessor presentation of October 2025 Grand List
  - c. First Review of preliminary FY 2026-27 Revenue Budget
  - d. Review FY 2026-27 Budget process and potential agency presentations.
  - e. Other necessary business.
- 15. Time and place of next Regular/Special Meetings.**
  - a. **Monday, February 9, 2026:** Regular Meeting @ 7:00 pm (Town Hall)
  - b. February 2026 TBD: Special Meeting(s) @ 7:00 pm (Location TBD)
  - c. Monday, March 10, 2026: Regular Meeting @ 7:00 pm (Town Hall)
- 16. Adjourn.**

Submitted by: Richard G. Weingart, Chair