

**CHAPLIN BOARD OF FINANCE  
BUDGET PUBLIC HEARING & SPECIAL MEETING AGENDAS  
MONDAY, APRIL 14, 2014 – 7:00 P.M. - CHAPLIN SENIOR CENTER**

**BUDGET PUBLIC HEARING FOR FY 2014-15 TOWN BUDGET:**

- 1. Open Public Hearing.**
- 2. Roll Call of Board Members; Introduction of Board of Education Representatives.**
- 3. Read Public Hearing Legal Notice.**
- 4. Ground Rules for Public Hearing.**
- 5. Summary Statement of Budget Process.**
  - Key Budget Policies and Assumptions
- 6. Presentation of Board of Education and Town Budgets; Audience Questions.**
- 7. Announce Time and Place of Future Meetings.**
- 8. Adjourn Public Hearing.**

**BOARD OF FINANCE SPECIAL MEETING (following the Budget Public Hearing):**

- 1. Call to order by Chair.**
- 2. Roll Call of BOF members.**
- 3. Audience for Citizens.**
- 4. Additions or changes to Agenda:** None permitted.
- 5. Guests:** None expected.
- 6. Reports.**
  - a. First Selectman monthly report.
  - b. Staff reports:
    - Accountant: Review and accept monthly Financial Statements.
    - Treasurer: Monthly report.
    - Tax Collector: Reports are provided quarterly – next report in April 2014.
    - Assessor: Monthly report on significant activities.
    - Other Staff reports:
  - c. Board Member reports:
    - FY 2012-13 Annual Report: BOF Annual report must be written/approved. (Diana)
    - Other Board member reports:
- 7. Approval of Minutes.** 03/31/2014 – Special Meeting
- 8. Correspondence.** As received.
- 9. Old Business.** None.
- 10. Budget Workshop.**
  - a. Town and BOE budget review and adjustment:
    - FY 2014-15 & 2015-16 budget forecasts and projected surplus/deficit.
    - Mill rate implications of Revaluation and FY 2013-14 budget performance.
    - Discuss options for reducing projected deficits.
    - Review Budget Requests – begin with those having large increases and/or requiring more information.
      - Identify individual budgets for examination/additional information/adjustment.
  - b. Review Board of Selectmen approved employee salary increases.
  - c. Review FY 2015 – 2019 CIP Plan as recommended by CIP Committee.
  - d. Review FY 2014-15 budget calendar & schedule.
  - e. Other budget issues for consideration
- 11. New Business.**
  - a. Approve funds transfers and budget line adjustments as needed.
    - Reduce assigned transfer from G/Fund to CIP/Fund for FY 2013-14 CIP plan (\$83,281 reduce to \$43,429).
- 12. Agenda Suggestions for next meeting.**
  - a. Continue budget workshops.
- 13. Time and place of next Regular/Special Meetings.**
  - a. Monday, April 21, 2014 – Special Meeting @ 7:00 pm (Town Hall) - Budget Workshop
  - b. Monday, April 28, 2014 – Special Meeting @ 7:00 pm (Town Hall) - Budget Workshop
  - c. Monday, May 14, 2014 -- Annual Town Meeting and BOF Budget Presentation @ 7:00 pm (Senior Center)
- 14. Adjourn.**

Submitted by:  
Richard G. Weingart, Chair