

**CHAPLIN BOARD OF FINANCE
SPECIAL MEETING AGENDA
MONDAY, APRIL 28, 2014 – 7:00 P.M. – TOWN HALL**

- 1. Call to order by Chair.**
- 2. Roll Call of BOF members.**
- 3. Audience for Citizens (limited to 15 minutes).**
- 4. Additions or changes to Agenda:** None permitted.
- 5. Guests:** None expected.
- 6. Reports.**
 - a. Board Member reports:
 - FY 2012-13 Annual Report (Diana)
 - Consider and approve BOF Annual report for FY 2012-13.
 - b. Other reports (limited to 15 minutes):
- 7. Approval of Minutes.** 04/14/2014 – Public Hearing; 04/14/2014 – Special meeting; 04/21/2014 – Special meeting.
- 8. Correspondence.** As received.
- 9. Old Business.** None.
- 10. Budget Workshop.**
 - a. Review of FY 2014-15 & FY 2015-16 budgets;
 - Budget review and approval:
 - Consider and act on BOS recommended Merit salary adjustment for Library Director.
 - Review and approve FY 2014-15 individual Agency budgets.
 - Review and approve FY 2014-15 Chaplin BOE budget.
 - Review and approve FY 2015–2019 CIP Plan.
 - Approve total Town Budget for FY 2014-15.
 - Review and approve Annual Town Meeting budget documents:
 - Prior years' Tax collection budgets for FY 2014-15 & FY 2015-16.
 - Projected Tax Collection rates for FY 2014-15 & FY 2015-16.
 - Projected Mill rates for FY 2014-15 & FY 2015-16.
 - b. Review/approve BOF agenda items for Annual Town Meeting agenda:
 - Appropriation of up to \$50,000 for Used Backhoe to replace JD Payloader (Appropriate in FY 13-14).
 - Appropriation to CIP Fund of \$43, 429 to completed funding of CIP Plan for FY 2013-14.
 - Transfer of \$947.29 from CIP Unassigned to CIP Project 3320.8 - Workforce One to close project.
 - c. Review FY 2014-15 budget calendar & schedule.
 - d. Other budget issues for consideration
- 11. New Business.**
 - a. Approve funds transfers and budget line adjustments as needed.
 - Reduce assigned transfer from G/Fund to CIP/Fund for FY 2013-14 CIP plan (\$83,281 reduce to \$43,429).
 - Assign \$100,000 to purchase used Plow Truck in FY 2014-15.
 - Other transfers/assignments as required.
 - b. Appoint Auditor for FY 2013-14.
- 12. Agenda Suggestions for next meeting.**
 - a. Set Mill Rate for FY 2014-15.
 - b. Approve Revenue Budget for FY 2014-15.
 - c. Regular meeting business.
- 13. Time and place of next Regular/Special Meetings.**
 - a. Monday, May 12, 2014 -- Annual Town Meeting and BOF Budget Presentation @ 7:00 pm (Senior Center)
 - b. Monday, June 9, 2014 – Regular Meeting @ 7:00 pm (Town Hall)
- 14. Adjourn.**

Submitted by:
Richard G. Weingart, Chair