

**CHAPLIN BOARD OF FINANCE  
SPECIAL MEETING MINUTES**

Monday, June 2, 2014 – 6:30 PM – CHAPLIN TOWN HALL

**1. Call to order.**

Chairperson Dick Weingart called the meeting to order at 6:40 PM. Present were Board members, Diana Fiasconaro, Marc Johnson, and Jean Lambert. Unable to attend were Board members Doug Dubitsky and Bruce Raymond.

**2. Review FY 2014-15 budget projections.**

Chmn. Weingart reported that FY 2014-15 Revenue projections had not changed, and in his opinion, there was no reason to change the mill rate presented at the Town Meeting. He also reported that it was unclear whether FY 2013-14 tax collection targets would be met.

Ms. Fiasconaro expressed concern that the Board had not been receiving regular reports from the Tax collector. Chmn. Weingart explained that Ms. St. Louis (Windham Tax collector) has been busy with preparation for tax bills and other projects for Chaplin. He will follow up with Ms. St. Louis to obtain a report for the July Board meeting.

**3. Set FY 2014-15 mill rate.**

*Motion to set the FY 2014-15 mill rate at 35.05 mills was made by Mr. Johnson, seconded by Ms. Lambert, and passed unanimously.*

**4. Address other urgent BOF business (as necessary).**

**BOE:** Mr. Johnson inquired about the CES budget for FY 2013-14 due to the mid-year attendance of a high needs student. Chmn. Weingart reported on a conversation with Supt. Henrici during which the Supt. had reviewed the budget challenges presented by this student as well as other cost factors that had created higher than projected expenses for the year. Supt. Henrici stated that he was working diligently with his staff to keep the budget within appropriation. Chmn. Weingart will follow up with Supt. Henrici to obtain a status report for the June regular Board meeting.

**CIP:** Chmn. Weingart reported that Mr. Rose had located a suitable used backhoe for purchase. The machine will come with numerous attachments which will make the machine more flexible and more productive for the Public Works department. The backhoe and attachment package will have a net cost of \$70,500 after a trade in allowance of \$8,000 for the 1982 pay loader.

Chmn. Weingart and Mr. Rose discussed the following method of funding this purchase:

1. 50,000: from May Town Meeting CIP appropriation.
2. 10,500: from CIP line 3305.13 – Equipment Replacement.
3. 10,000: transfer by BOF from General Fund to CIP Assigned or Unrestricted.

**NOTE:** Items #2 and #3 above will ultimately require Town Meeting approval for transfer/appropriation.

*Motion to transfer \$10,000 from General Fund Balance Sheet line "10701.3 - LOCIP Fund Balance" to CIP Fund - Assigned for back hoe purchase" was made by Mr. Johnson, seconded by Ms. Lambert, and passed unanimously.*

**5. Adjourn.**

*Meeting was adjourned at 7:30 PM.* Minutes will be approved at the next regular meeting.

Respectfully submitted by:  
Richard G. Weingart, Acting Recording Secretary.