

**CHAPLIN BOARD OF FINANCE
BUDGET PUBLIC HEARING & REGULAR MEETING AGENDAS
MONDAY, APRIL 13, 2015 – 7:00 P.M. - CHAPLIN SENIOR CENTER**

Budget Public Hearing for FY 2015-16 Chaplin Town and Board of Education Budgets:

- 1. Open Public Hearing.**
- 2. Roll Call of Board Members; Introduction of Board of Education Representatives.**
- 3. Read Public Hearing Legal Notice.**
- 4. Ground Rules for Public Hearing.**
- 5. Summary Statement of Budget Process.**
 - Review Key Budget Policies and Assumptions
- 6. Presentation of Board of Education and Town Budgets; Audience Questions.**
- 7. Announce Time and Place of Future Meetings.**
- 8. Adjourn Public Hearing.**

Board of Finance Regular Meeting (following the Budget Public Hearing):

- 1. Call to order by Chair.**
- 2. Roll Call of BOF members.**
- 3. Audience for Citizens.**
- 4. Additions or changes to Agenda:**
- 5. Guests:** None expected.
- 6. Reports.**
 - a. First Selectman monthly report.
 - b. Staff reports:
 - Accountant: Review and accept monthly Financial Statements.
 - Treasurer: Monthly report.
 - Tax Collector: Review and accept monthly reports; identify questions for follow up.
 - Assessor: Monthly report on significant activities.
 - c. Board Member reports:
- 7. Approval of Minutes.** 03/30/2015 – Special Meeting.
- 8. Correspondence.** As received.
- 9. Old Business.** None.
- 10. Budget Workshop.**
 - a. Town and BOE budget review and adjustment:
 - Review FY 2014-15 budget performance.
 - FY 2015-16 & 2016-17 budget forecasts, projected surplus/deficit, and Mill rate implications.
 - Review Budget Requests – begin with those having large increases and/or requiring more information.
 - Identify individual budgets for examination/additional information/adjustment.
 - Review Resident Trooper budget for FY 2015-16 and budget funding percentage (70 or 100%).
 - Review BOE budget request.
 - b. Review CIP Plans.
 - Review CIP projects for potential closure.
 - FY 2016 – 2020 CIP Plan as recommended by CIP Committee.
 - c. Plan for April 16 & 20 budget workshops.
 - d. Review FY 2015-16 budget calendar & schedule.
 - e. Other budget issues for consideration
- 11. New Business.**
 - a. Approve funds transfers and budget line adjustments as needed.
- 12. Agenda Suggestions for next meeting.**
 - a. Continue budget workshops.
- 13. Time and place of next Regular/Special Meetings.**
 - a. Thursday, April 16, 2015 – Special Meeting @ 7:00 pm (Library) - Budget Workshop
 - b. Monday, April 27, 2015 – Special Meeting @ 7:00 pm (Town Hall) - Budget Workshop
 - c. Monday, May 11, 2015 - Annual Town Meeting and BOF Budget Presentation @ 7:00 pm (Senior Center)
- 14. Adjourn.**

Submitted by:
Richard G. Weingart, Chair