

CHAPLIN BOARD OF FINANCE
Chaplin, Connecticut
Meeting Minutes
April 13, 2015

Chairperson Dick Weingart called the meeting to order at 9:31 PM. Present were Board members, Bruce Raymond, Jean Lambert and Doug Dubitsky. Unable to attend was Board members Diana Fiasconaro and Marc Johnson.

3. FIRST AUDIENCE FOR CITIZENS: None

Dick Weingart presented copy of letter delivered to the First Selectmen regarding salary equity increases requested in the FY 2015-16 Town Budget.

The Board was asked to consider the following for the upcoming budget workshop on Thursday, April 16th:

- How to budget for the State Trooper program
- Salary increases pending receipt of requested documentation
- Comments made regarding the fund balance

Doug Dubitsky expressed concerns with the 3.9% increase and slush fund for the elementary budget. The issue will be added to the agenda for the April 16th budget workshop.

Motion to table the rest of the agenda was made by Doug Dubitsky, seconded by Bruce Raymond and carried unanimously.

4. ADDITIONS OR CHANGES TO AGENDA

5. GUESTS: None expected

6. REPORTS:

a. First Selectmen monthly report

b. Staff Reports

- **Accountant:** Review and accept monthly Financial Statements
- **Treasurer:** Monthly Report
- **Tax Collector:** Review and accept monthly reports; identify questions for follow up
- **Assessor:** Monthly report on significant activities

c. Board Members' reports

7. APPROVAL OF MINUTES: Special Meeting: 03/30/2015

8. CORRESPONDENCE

9. OLD BUSINESS

10. BUDGET WORKSHOP

a. Town and BOE budget review and adjustment

- Review FY 2014-2015 budget performance
- FY 2015-16 & 2016-17 budget forecasts, projected surplus/deficit and Mill rate implications
- Review Budget Requests – begin with those having large increases and/or requiring more information
 - Identify individual budgets for examination/additional information/adjustment
- Review Resident Trooper budget for FY 2015-16 and budget funding percentage (70% or 100%)
- Review BOE budget request

b. Review CIP Plans

- Review CIP projects for potential closure
- FY 2016 – 2020 CIP Plan as recommended by CIP Committee

- c. **Plan for April 16 and 27 budget workshops**
- d. **Review FY 2015-16 budget calendar & schedule**
- e. **Other budget issues for consideration**

11. NEW BUSINESS

- a. **Approve funds transfers and budget line adjustments as needed**

12. AGENDA SUGGESTIONS FOR NEXT MEETING

- a. Continue budget workshops

13. TIME AND PLACE OF NEXT REGULAR/SPECIAL MEETINGS:

- a. Thursday, April 16, 2015 – Special Meeting @ 7pm (Library) – Budget Workshop
- b. Monday, April 27, 2015 – Special Meeting @ 7pm (Town Hall) – Budget Workshop
- c. Monday, May 11, 2015 – Annual Town Meeting and BOF Budget Presentation @ 7pm (Senior Center)

14. ADJOURN:

Motion to adjourn (9:38 PM) was made by Doug Dubitsky, seconded by Jean Lambert and carried unanimously.

Minutes will be approved at the next regular meeting.

*Respectfully submitted by Kathleen Scott
Recording Secretary*