

CHAPLIN BOARD OF FINANCE
Chaplin, Connecticut
Special Meeting Minutes
June 5, 2017

Chairperson Dick Weingart called the meeting to order at 7:09 PM. Present were Board members Jean Lambert, Link Diwan, Cesar Beltran and Alternate Matt Foster. Unable to attend were Board members Doug Dubitsky and Marc Johnson.

3. SEATING OF ALTERNATES:

Alternate Matt Foster was seated for Marc Johnson who could not attend tonight's meeting.

4. AUDIENCE FOR CITIZENS: None

5. ADDITIONS OR CHANGES TO AGENDA: None permitted

6. GUESTS: Chandler Rose, Assessor – Motor Vehicle mill rate cap

Gay St. Louis, Tax Collector – Tax collections through April

- **Review adjusted FY 2017-18 Revenue budget under State budget scenarios**
- **Consider options and act on setting FY 2017-8 mill rate**

Discussion was held regarding email from Dennis O'Brien on determining options for sending out tax bills with an undetermined state budget. Chaplin approved the 2017-18 budget with a projected mill rate of 35.05 for real estate and 32 for motor vehicles. The cap for motor vehicles may increase to 37. According to state statute, the Board of Selectmen has the authority to set the mill rate if not set by the Board of Finance. Link Diwan asked what other towns are doing in a similar situation. Chandler Rose and Gay St. Louis reported that Windham is sending out tax bills in July for real estate and personal property and holding back sending out motor vehicle tax bills until the state mill rate is resolved. They recommended Chaplin do the same with motor vehicle tax bills.

Motion to set the mill rate at 35.05 for FY 2017-18 for real estate and personal property, was made by Link Diwan, seconded by Jean Lambert and carried unanimously.

Motion to delay sending out Motor Vehicle tax bills until the state mill rate and budget is resolved, was made by Jean Lambert, seconded by Link Diwan and carried unanimously.

The Governor's revised budget proposal was discussed and includes reductions for the municipal revenue sharing, the Mohegan Pequot Grant, The Elderly Circuit Breaker program and the Renter's program.

7. REPORTS:

a. Board Members Reports:

A meeting was held with Superintendent Henrici and Principal King regarding potential cost sharing.

8. APPROVAL OF MINUTES:

a. Special Meetings: 04/17/2017; 04/21/2017; 04/25/2017

Motion to approve the special meeting minutes of 04/17/17, was made by Jean Lambert with the following corrections: Item #7b should read – 100% for interest, liens and fees. Item 7b under

Selectmen's monthly meeting should read – The preconstruction meeting for the North Bear Hill Bridge

was held on April 5th. ***The motion was seconded by Cesar Beltran and carried with one abstention by Link Diwan.***

Motion to approve the special meeting minutes of 04/21/17, was made by Cesar Beltran with the following corrections: Item #10a2 under Building, Grounds & Maintenance should read – \$1,500 for cemetery software. Item #10a2 under Public Works should read – Line Item #38116 needs to be changed to Unimproved Roads. ***The motion was seconded by Jean Lambert and carried with abstentions by Matt Foster and Link Diwan.***

Motion to approve the special meeting minutes of 04/25/17, was made by Jean Lambert with the following corrections: Item #6 should read – The Treasurer’s budget has an increase for salary due to no access for funds transfers when away from the Town Hall. Item #10a2 under Public Works should read – Line Item Unimproved was changed to Unimproved Roads. Item #10b4 should read – Done at previous meeting. ***The motion was seconded by Cesar Beltran and carried with one abstention by Link Diwan.***

9. CORRESPONDENCE:

Link Diwan presented update on the Annual Report. Reports not received yet include the Board of Selectmen, Board of Finance, Recreation Department, Conservation Commission and NECOGG. A report for RD11 will be published at a later date.

10. OLD/NEW BUSINESS:

a. Consider and act on funds transfers and budget line additions/adjustments as requested:

A transfer will be presented at the next meeting.

b. Appoint Auditors for FY 2016-17:

Motion to appoint MAWC LLC as auditors for FY 2016-17, was made by Jean Lambert, seconded by Cesar Beltran and carried unanimously.

c. Review draft BOF CIP Fund policy: None

d. Review draft BOF Agency Budget Management policy: None

e. Other issues for consideration:

Link Diwan asked the Board to consider filing amended minutes when approved. The issue will be added to next month’s agenda.

11. CONTINUING BUSINESS: None

12. Agenda Suggestions for next meeting:

- a. Review CES FY 2016-17 budget deficit projections
- b. Review total FY 2016-17 budget for projected surplus/deficit
- c. Consider and act on FY 2017-18 Review budget pending State budget passage
- d. Approve BOF CIP Fund policy
- e. Approve BOF Agency Budget Management policy

- f. Standard regular meeting agenda
- g. Filing amended minutes

13. Time and place of next Regular/Special Meetings:

- a. Monday, June 12, 2017 – Regular Meeting @7pm (Town Hall)
- b. Monday, July 10, 2017 – Regular Meeting @7pm (Town Hall)

14. Adjourn:

Motion to adjourn (8:19 PM) was made by Jean Lambert, seconded by Link Diwan and carried unanimously.

Minutes will be approved at the next regular meeting.

***Respectfully submitted by Kathleen Scott
Recording Clerk***