

CHAPLIN BOARD OF FINANCE

*** SPECIAL MEETING AGENDA ***

Monday, June 2, 2025 – 6:00 PM * LIBRARY MEETING ROOM *****

NOTE: THIS MEETING WILL BE HELD IN PERSON ONLY

Documents for this meeting can be found by following this web browser navigation path:

www.chaplinct.org> Select Meeting Date from Event Calendar >Select 'Board of Finance Meeting'>Select 'Board of Finance Meeting Documents'>Select '0-BOF Meeting Documents Folder'>Select 'Meeting-2025.06.02.Special'

1. **Call to order by Chairperson.**
2. **Introduction of BOF Members, Alternates, and Guests.**
3. **Seating of Alternates.**
4. **First Audience for Citizens. (Note: Limited to THREE minutes per speaker & subject to Chair discretion).**
5. **Guests: None expected.**
6. **Additions or changes to the agenda. None permitted.**
7. **Reports:**
 - a. Board Member reports (limited to 5 minutes each):
 - 1) Reports as necessary.
 - b. Staff reports:
 - 1) Finance Dept: Reports as necessary.
 - 2) BOE/CES: Reports as necessary.
 - 3) Tax Collector: Reports as necessary.
 - 4) Assessor/Treasurer: Reports as necessary.
8. **Approval of Minutes.**
 - a. Regular/Special meeting(s): April 28 Public Hearing and April 28, 2025 Special Meeting
9. **Correspondence.**
10. **Budget Workshop for FY 2025-26.**
 - a. Consider and act on Town agency budget requests for FY 2025-26.
 - b. Consider and act on Board of Education/CES budget request for FY 2025-26.
 - c. Consider and act on preliminary mill rate for FY 2025-26.
 - d. Discussion of General Fund budget parameters for FY 2025-26.
 - e. Consider and act on date for Revised Budget hearing and second budget referendum.
 - f. Other budget issues for consideration.
11. **Old/New Business.**
 - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
 - b. Review action items from previous meetings – see minutes.
 - c. Select meeting date to set mill rate following the budget referendum on
 - d. Review and update BOF Annual Activity/Project Calendar – FY 2024-25.
12. **Continuing Business.**
 - a. Review Board goals and policies for FY 2024-25. All items moved to Follow Up section of meeting minutes.
13. **Second Audience for Citizens. (Note: THREE min. per speaker. Agenda items only & subject to Chair discretion.)**
14. **Agenda suggestions for next Regular/Special meeting:**
 - a. Regular/Special meeting(s):
 - 1) FY 2025-26 Budget Workshop – Set the mill rate.
15. **Time and place of next Regular/Special Meetings.**
 - a. **Monday, June ???, 2025: TBD - Budget Hearing @ 7:00 pm (Senior Center)**
 - b. **Tuesday, June ???, 2025: TBD - Town Budget Referendum, Noon to 8:00 pm. (Fire Department).**
 - c. **Monday, June ???, 2025: TBD – Special Meeting to set the Mill Rate for FY 2025-26, Approve Revenue Budget for FY 2025-26, and June meeting @ 7:00 pm (Town Hall).**
 - d. **Monday, July 14, 2025: Regular Meeting and Approve Revenue Budget for FY 2025-26 @ 7:00 pm (Town Hall)**
16. **Adjourn.**

Submitted by: Richard G. Weingart, Chair