

## CHAPLIN BOARD OF FINANCE

### \*\*\* REGULAR MEETING AGENDA \*\*\*

**Monday, June 9, 2025 – 7:00 PM \*\*\* TOWN HALL \*\*\***

**NOTE: THIS MEETING WILL BE HELD IN PERSON ONLY**

Documents for this meeting can be found by following this web browser navigation path:

**www.chaplinct.org> Select Meeting Date from Event Calendar >Select 'Board of Finance Meeting'>Select 'Board of Finance Meeting Documents'>Select '0-BOF Meeting Documents Folder'>Select 'Meeting-2025.06.09'**

1. **Call to order by Chairperson.**
2. **Introduction of BOF Members, Alternates, and Guests.**
3. **Seating of Alternates.**
4. **First Audience for Citizens. (Note: Limited to THREE minutes per speaker & subject to Chair discretion).**
5. **Guests: Ms. Lisa Madden, Tax Collector re: Annual Suspense List and Quarterly Reports**
6. **Additions or changes to the agenda.**
7. **Reports:**
  - a. Board Member reports (limited to 5 minutes each):
    - 1) Selectmen's monthly meeting: R. Weingart.
  - b. Staff reports:
    - 1) Finance Dept: Review and accept monthly Town Financial Statements (FY 24-25); identify issues for follow up.
    - 2) BOE/CES: Review and accept monthly CES Financial Statements (FY 24-25); identify questions for follow up.
    - 3) Tax Collector: Review and accept monthly Tax Collections report (FY 24-25); identify questions for follow up.
    - 4) Assessor/Treasurer: Reports as necessary.
8. **Approval of Minutes.**
  - a. Regular/Special meeting(s): June 2, 2025.
9. **Correspondence.**
10. **Budget Workshop for FY 2025-26.**
  - a. Review FY 2025-26 anticipated revenues.
    - 1) Review State revenue updates after passage of State budget for FYs 2026 and FY 2027.
  - b. Consider and act on Board of Education/CES budget for FY 2025-26 and identify questions/comments for Board of Education.
  - c. Consider and act on Town agency budget requests for FY 2025-26; identify budgets for additional information, and/or adjustment.
  - d. Review preliminary mill rate for FY 2025-26.
  - e. Discussion of General Fund and CIP Fund budget parameters for FY 2025-26.
  - f. Review BOF Budget Schedule and potential dates for second Budget Hearing and second Budget Referendum.
  - g. Other budget issues for consideration.
11. **Old/New Business.**
  - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
  - b. Review action items from previous meetings – see minutes.
  - c. Review and update BOF Annual Activity/Project Calendar – FYs 2023-24 & 2024-25.
12. **Continuing Business.**
  - a. Review Board goals and policies for FY 2024-25. **All items moved to Follow Up section of meeting minutes.**
13. **Second Audience for Citizens. (Note: THREE min. per speaker. Agenda items only & subject to Chair discretion.)**
14. **Agenda suggestions for next Regular/Special meeting:**
  - a. Regular/Special meeting(s):
    - 1) FY 2025-26 Budget Workshop.
15. **Time and place of next Regular/Special Meetings.**
  - a. **Monday, June 16<sup>th</sup> or June 23<sup>rd</sup>: (TBD if necessary) Special Meeting @ 6:00 pm (Town Hall) – Budget workshop**
  - b. **Monday, June TBD, 2025: Budget Hearing @ 7:00 pm (Senior Center)**
  - c. **Tuesday, June TBD, 2025: Town Budget Referendum @ Noon to 8:00 pm (Fire Dept.)**
  - d. **June TBD, 2025: Special Meeting to set Mill Rate for FY 2025-26 @ 6:00 pm (Town Hall)**
  - e. **Monday, July 14, 2025: Regular Meeting and Approve Revenue Budget for FY 2025-26 @ 7:00 pm (Town Hall)**
16. **Adjourn.**

Submitted by: Richard G. Weingart, Chair