

CHAPLIN BOARD OF FINANCE
*** AMENDED *** SPECIAL MEETING AGENDA
MONDAY, APRIL 27, 2015 – 7:00 PM – TOWN HALL

1. Call to order by Chairperson.

2. Introduction of BOF members and Audience.

3. Audience for Citizens (limited to fifteen minutes).

4. Additions or changes to Agenda: None permitted.

5. Guests: Chaplin Board of Education Budget Review (limited to 45 minutes).

- a. Review of FY 15-16 budget request and FY 14-15 budget projection.
- b. Approve BOE FY 15-16 budget.
- c. Consider and act on Assignment of Fund Balance for *potential* CES/BOE FY 14-15 deficit.
- d. Consider and act on Assignment of Fund Balance for *potential* CES/BOE FY 15-16 MBR shortfall (BOE conducting research on MBR).

6. Reports.

- a. Board Member reports:
 - FY 2013-14 Annual Report status: (Diana)
 - Agencies who have not submitted reports.
 - Other reports (limited to 15 minutes):

7. Approval of Minutes.

- a. Public Hearing: 04/13/2015; Special meeting: 04/16/2015

8. Correspondence.

9. Old Business.

10. Budget Workshop.

- a. Overview of FY 2015-16 & 2016-17 Town and BOE budgets and forecasts.
- b. Consider and act on individual Agency budget approvals and adjustments.
 - Consider and act on salary equity increase requests for Town Clerk and Administrative Assistant.
 - Consider and act on Zoning Officer compensation request.
- c. Consider and act on FY 2016 – 2020 CIP Plan.
- d. Review FY 2015-16 & 2016-17 projected surplus/deficit, Fund Balance Assignments, and Unassigned Fund Balance Totals.
 - Review assigned Fund Balance for future RSD11 assessment increase.
- e. Approve final FY 2015-16 combined Town and Board of Education budgets.
- f. Plan for May 11 Town Meeting; Confirm Board member budget detail assignments.
- g. Review CIP projects for potential closure and recommendation to BOS.
- h. Review FY 2015-16 budget calendar & schedule.
- i. Other budget issues for consideration.

11. New Business.

- a. Approve funds transfers and budget line adjustments as needed.
- b. Appoint Auditor for FY 2014-15 audit.

12. Agenda Suggestions for next meeting.

- a. Town Meeting (May 11); Set Mill Rate and review BOF policies (May 21).

13. Time and place of next Regular/Special Meetings.

- a. Monday, May 11, 2015: Annual Town Meeting (Senior Center)
- b. Thursday, May 21, 2015: Special Meeting @ 7:00 pm (Library Meeting Room) - Set FY 2015-16 Mill Rate
- c. Monday, June 8, 2015: Regular Meeting @ 7:00 pm (Town Hall)

14. Adjourn.

Submitted by:

Richard G. Weingart, Chair