

BOF Budget Calendar FY 2021-22

*** WORKING COPY ***

February 2021:				
← 02/01 to 02/29:	1) Board of Selectmen to review budget requests and make recommendations to BOF.	IN-PROG	BOS	
<== 02/04	1) Due date for submission of all budget requests to Finance office.	IN-PROG	AGENCIES	
	2) <u>Notice to Town Agencies/BOSeI/BOEd about February/March budget presentations.</u>	DUE	BOF	
← 02/08 to 02/28:	Finance & Assistant to prepare Budget Books	IN-PROG	FIN/ASST	
← 02/08:	1) BOF Regular Meeting; Review budget calendar.		BOF	
	3) Finance & Assistant report on status of budget submissions.		FIN/ASST	
	4) Assessor's report on October 2020 Grand List.		ASR	
	5) Tax Collector's report on FY 2020-21 collections as of 12/31/2020.		TAX	
← 02/10: *****	Governor's FY 22 & 23 Budget Proposal and Address		GOV/LEG	
← 02/10 to 02/22:	1) BOF Chair & Assistant prepare FY 2021-22 Revenue projections.		RGW/ASST	
<== 02/18	1) Follow up CIP Committee meeting (#2) to be held.		CIP COMM.	
← 02/22 or 03/01: TENTATIVE ??:	1) BOF Special Budget Meeting; (2) Review budget calendar.		BOF	
	3) Review TOWN AGENCY & CIP budget requests; identify issues and questions for BOF follow-up.		BOF	
	4) Review FY 22 & 23 State funding proposed in Governor's budget (from OPM/CCM/COST)		BOF	

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March 2021:				
← 03/08:	1) <u>BOF Regular Meeting for BOS budget requests; Review budget calendar.</u>		BOF	
	3) Review FY 2020 to 2024 CIP Plan as recommended by CIP Committee.			
	4) Set date for Public Hearing on FY 2019-20 budget – recommend 04/08/2019.			
← 03/22:	1) <u>BOF Special Meeting for Board of Education budget request; (2) Review budget calendar.</u>		BOF/BOE	
	3) Receive BOE approved Chaplin Elementary budget.			
	4) Review available information on FY 2019-20 RSD11 budget and Town assessment estimates.			
	5) Review RSD11 student census numbers by Town as of 10/01/2020.			
← 03/??:	1) Final CIP Comm. Meeting (#3) to review CIP requests & make recommendations to BOF.		CIP	
	2) Due date for submission of all final CIP requests to Admin. Assistant.	IN-PROG	AGENCIES	
← 03/29: TENTATIVE ??:	1) <u>BOF Special Meeting to review and approve DRAFT BUDGET for presentation at Public Hearing. Review budget calendar.</u>		BOF	
	3) Review and approve DRAFT Budget, Revenue, and projected Mill Rate.			
	4) Review/approve Public Hearing Legal Notice.			
	5) BOF request to BOS for completed CIP projects to be closed.			
	6) Schedule Budget Workshop meetings for April.			
← 03/31:	1) BOF Budget Public Hearing legal notice to ADM.		BOF	
	▪ Admin. Assistant submits legal notice to Chronicle for 04/03 PRINT publication.		ADM	
	2) BOF FY 2021-22 Budget to Town Hall for Public Hearing preparation. Publish on web for 04/05.		BOF	