

**BOARD OF SELECTMEN
REGULAR MEETING
Thursday, September 4, 2014
Minutes**

Members Present: William Rose, Irene Schein, John Smith, Suzanne Gluck, Administrative Assistant and Recording Secretary.

Other Present: Andrew Daniels, Treasurer; Jim Randall, Emergency Preparedness; Gary Bennett, Fire Department; Dick Weingart, Board of Finance; Joe Pinto

Regular Meeting

1. Call to Order

William Rose called the meeting to order at 7:01pm.

2. Additions to Agenda

Irene Schein motioned to move agenda item #7H – “Firehouse Rental: Discussion regarding future rentals” to agenda item #4B. John Smith seconded the motion. All in favor.

No other additions/changes to the agenda.

3. First Audience of Citizens

No audience comments.

4. a. **Approve minutes:** Irene Schein made a motion to approve the minutes August 7, 2014, Regular Meeting. John Smith seconded the motion. Discussion: Irene Schein stated that the minutes are too lengthy and asked that they be summarized. Bill Rose seconded. All in favor. Ms. Schein made a motion to approve the minutes of August 14, 2014, Special Meeting. Rose seconded the motion. All in favor.

b. **Firehouse Rental: Discussion regarding future rentals:** Bill Rose stated that for the last couple of years we had a lot of issues with rentals, i.e. leaving the firehouse unclean, garbage everywhere, tape on walls, etc. A recent rental had issues with garbage and it not being cleaned properly so the town was charged extra from the cleaning company which prompted re-evaluation of the contract for the rentals, what we are charging, and insurance liabilities. The town is losing money on these rentals and after talking to the town attorney, Denis O’Brien, Mr. Rose suggested offering the hall to residents only at an increased cost, maybe more defined hours for the rental.

**BOARD OF SELECTMEN
REGULAR MEETING
Thursday, September 4, 2014
Minutes**

Due to the recent settlement for an injury claim, discussion also involved liability insurance and if it should be required. All agreed that the prices for rental are very low and to make up for the extra cleanings more deposits need to be withheld when warranted and the rental costs and policies need to be re-evaluated. The following will be changed:

- The hall and kitchen will be rented together due to the fact it is impossible to separate the two areas.
- The firehouse rentals will be only for Chaplin residents at the cost of \$300.00
- Members of the fire department and Hampton/Chaplin Ambulance Core members will be charged \$100.00 for rental of hall/kitchen.
- Non-profit organizations can continue to rent as long as they are located in Chaplin.
- Time restraints: At this time there will be no restrictions of time for the rentals, to be evaluated later.
- Funeral rentals/Chaplin Residents only: a \$50.00 donation fee suggested.
- A security deposit of \$150.00 will be charged for all rentals.

5. Communications and Reports

A. Trooper Report– August 2014

Bill Rose reviewed the report. The new format is not clear from Troop D, Mr. Rose to talk to Trooper Paul Black about the report and the numbers.

B. Board Members Reports

None at this time.

C. Board of Finance Discussion

Dick Weingart reported that the audit is underway. He also stated as of August 2, 2014 with expenses and revenues accounted for, they ran a budget deficit of 60,000 total, including the \$59,000 deficit from the school. After the audit is complete they will know the final numbers. As far as the new alternates for the Board of Finance, once the ordinances are published they will move forward to getting the positions filled. Mr. Weingart also mentioned that they rescheduled the 9/8/14 Regular BOF meeting to 9/22/14 to a Special Meeting. Due to the new ordinance that passed for the Recreation Commission they will work on a new budget for them. Mr. Weingart also stated that Gay St. Louis will attend the 9/22/14 BOF meeting to review reports.

Bill Rose asked to discuss agenda item #7D CIP: Fire Hose added to FY 2013-2014 Close-Outs. Last BOS meeting this item was tabled, we really need to close it out. Dick Weingart stated that they need to determine if this is a recurring item and if it belongs in CIP. It doesn't have to close-out, it can just stay a zero balance. Mr. Weingart will check and see what has to be done. Bill Rose stated that it will be tabled again.

**BOARD OF SELECTMEN
REGULAR MEETING
Thursday, September 4, 2014
Minutes**

D. Correspondence

SBEA Program – QA Letter – This is a survey reviewing measures for the work Con Serv, Inc. recently did at the Library and Senior Center. John Smith stated that they already did an inspection of the work which passed. Bill Rose and John Smith to do a walk through again and will complete the survey.

6. Old Business

A. STEAP Grant (Darling Pond, North Bear Hill Bridge).

With regard to Darling Pond, Bill Rose stated we will re-apply when the funds are available again. With regard to North Bear Hill Bridge, no work has begun yet.

B. Community & Economic Development Commission:

Bill Rose stated Dianne Nadeau was invited to the meeting but he didn't have a chance to remind her.

C. Discuss All Pending and New FOI Requests:

None

D. Update on Progress Report on the Cohen Project:

Bill Rose stated that a letter went out to Brian Cohen but at this time there was no response for his plan.

E. Building/Infrastructure/Grange Discussion

Bill Rose updated the board on the Old Post Office, work is getting done to freshen it up, next will be landscaping. They still have to go to public hearing for approval to get a police sign and library sign. Maybe after work is done on the building we can talk about a renter for the other office.

F. Discussion regarding Recreation Commission:

John Smith stated the BOS needs to have a Special meeting to discuss the Recreation Director position and facility use. The firehouse hall and community room can also be part of the director's responsibilities. Irene Schein suggested they each write up the director's responsibilities which will include fund raising. We also need to get consultation on treatment of the fields. Bill Rose agreed and suggested they keep the BOS informed of what will be done. John Smith wants to get more quotes for this. Dick Weingart suggested UCONN's Integrated Pest Management Program.

**BOARD OF SELECTMEN
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7. New Business

A. Tax Collector Refunds:

None

B. Resignations: Revocation of current Burning Official August 14, 2014. Bill Rose stated that the State of CT stepped up with new statutes, including burning officials. The one we had for years didn't get recertified so a revocation letter was sent.

Appointments: Appointment of new Burning Official, Jason Chilly. Bill Rose stated that Jason took the certification and passed. Irene Schein made a motion to appoint Jason Chilly as the new Burning Official. John Smith seconded. All in favor.

C. Annual Report

Irene is working on a draft for review.

D. CIP: Fire Hose added to FY 2013-2014 Close-Outs

See above

E. Review and approve 2014-2015 wages for the Town of Chaplin.

Irene Schein made a motion to approve the 2014-2015 wages for the Town of Chaplin. John Smith seconded. All in favor.

F. Proclamation Recognizing Red Ribbon Week – Natchaug River Young Marines.

Bill Rose read the letter and the mission statement for this organization. This is to promote drug awareness and issue proclamation. John Smith read the proclamation. No motion needed.

G. Cha Wi Ma Cooperative Campground:

Bill Rose read a letter from the board of Cha Wi Ma, they are requesting two additional garbage cans and one recycling bin. If they want to pay for extra cans, this shouldn't affect us tonnage wise too much. The board agreed that Cha Wi Ma will need to pay for more cans; the town will incur the extra tonnage.

H. Firehouse Rental: Discussion regarding future rentals. See above

8. Other Business

None

**BOARD OF SELECTMEN
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9. **Second Audience of Citizens** - Note: Comments are limited to agenda items and subject to Chair discretion. Dick Weingart asked for an update on the Chaplin/Mansfield boundary survey. Bill Rose stated that he met with the town of Mansfield and they hope to meet with attorneys in the next 2 weeks to decide who to hire as a surveyor to have the town lines established.
10. **Agenda Suggestions for next meeting:**
Trooper Report
Board Member Reports
Board of Finance Discussion
Correspondence
STEAP Grant (Darling Pond, North Bear Hill Bridge)
Community & Economic Development Commission
Discuss All Pending and New FOI Requests
Update on Progress Report on the Cohen Project
Building/Infrastructure
Discussion regarding Recreation Commission
Tax Collector Refunds
Resignations/Appointments
Annual Report
CIP: Fire Hose added to FY 2013-2014 Close-Outs
Firehouse Rental – New Contract and Regulations
11. **Date, time, and place of next meeting:** October 2, 2014 @ 7:00pm @ the Town Hall
12. **Adjourn**
The meeting adjourned at 8:47pm