

BOARD OF SELECTMEN
Chaplin, Connecticut
July 24, 2018
SPECIAL MEETING
Minutes

Members Present: William H. Rose IV, First Selectman; Anthony Pinto, Selectman

Members Absent: Matthew Cunningham, Selectman

Others Present: None

1. Call to Order: Mr. Rose called the meeting to order at 3:42pm.

2. Consider and act on authorization for First Selectmen to apply for, and administer, an OPM Neglected Cemeteries Grant.

Mr. Pinto made a **MOTION** that the First Selectman is authorized to apply for and accept, on behalf of the Town, a grant from the Neglected Cemetery account and that said official is authorized to enter into and execute any and all agreements, contracts and documents necessary to obtain said grant should the town be selected for a grant award. Mr. Rose seconded the **MOTION**. All in favor. **MOTION** passed.

3. Personnel Matter: CONFIDENTIAL discussion regarding Department of Public Works 2018-2021 Union Contract, Non-Union Employee Handbook and Town Employee Policy and Procedure Manual and subject to be discussed in Executive Session per General Statutes section 1-200(6)(A), upon motion and vote of the Board of Selectmen.

Mr. Rose made a **MOTION** to enter into executive session at 3:44pm. Mr. Pinto seconded the **MOTION**. All in favor. **MOTION** passed. Mr. Rose and Mr. Pinto entered into executive session at 3:44pm.

Executive session ended at 4:28pm.

Special meeting resumed at 4:28pm.

B. Possible action on items discussed in Executive Session.

Mr. Pinto made a **MOTION** to send the Department of Public Works 2018-2021 Union Contract, Non-Union Employee Handbook and Town Employee Policy and Procedure Manual with corrections to the town labor attorney. Mr. Rose seconded the **MOTION**. All in favor. **MOTION** passed.

4. Adjourn: Special meeting adjourned at 4:29pm.

*Respectfully submitted by Suzanne Gluck
Administrative Assistant/Recording Clerk*