

**BOARD OF SELECTMEN  
REGULAR MEETING - REMOTE  
Chaplin, Connecticut  
Thursday, December 3, 2020  
MINUTES  
REMOTE MEETING**

**Members Present:** William H. Rose IV, First Selectman; Anthony Pinto, Selectman; Kenneth Fortier, Selectman (REMOTELY).

**Members Absent:** None

**Others Present:** Dick Weingart, Chairman Board of Finance (REMOTELY).

1. **Call to Order:** Meeting called to order at 7:03pm
2. **Opening of Surplus Equipment Auction Bids:** Mr. Rose to contact high bidders (see attached bid sheet).
3. **First Audience of Citizens:**  
Diana Alvarez, Treasurer requested from the Board of Selectmen a monthly phone stipend. Mr. Rose will add to next month's agenda for discussion under new items.

Dick Weingart, as abutting property owner of Tutko road he asked the Board to consider giving him enough time to look into their rights to use Tutko Road if sold before a decision is made. Mr. Rose stated it would have to be an 8-24 review from the Planning & Zoning Commission first then it will go to Town meeting. Mr. Rose will also have the town attorney address issues residents may have.

4. **Approve minutes of the Board of Selectmen regular meeting on November 5, 2020:** Mr. Pinto made a **MOTION** to approve the minutes of the Board of Selectmen regular meeting on November 5, 2020. Mr. Fortier seconded the **MOTION**. All in favor. **MOTION** passed.
5. **Communications and Reports**
  - A. **Trooper Report:** Mr. Rose reviewed the Trooper statistics from November. Mr. Rose was informed this week that Trooper Tucker will be replaced due to a promotion to sergeant. We have been assigned a temporary trooper, Patrick Guertin. Trooper Tucker's position will be held open for him temporarily if he decides to come back.
  - B. **Board Members Reports:** Mr. Rose reported on an issue in Georgia at a Midneroc Disposal Facility that CARE, who we use through Midneroc to transport waste, supposed stored drums at the warehouse and were never disposed of. We are not sure if they are from Midneroc or another company. We did notify our insurance company in the event these are ours. There are no spills or leaks, just that it must be disposed of, and it may be a cost to us if they are ours.

Mr. Rose reported on the food box program and that over 2,000 were given out and will continue the next 2 Wednesdays. We don't know if it continues into the first of the year. He would like to thank all the volunteers who helped distribute the boxes.

Mr. Pinto let the board know that the highway commission meeting was postponed until next week.

**C. Board of Finance Discussion:** Mr. Weingart reported on status of audit. We received note from auditor that they are having some slow down issues due to COVID-19 and getting access to town sites and asked for an extension until January; extension was signed. Budget requests for 2021-2022 will go out next week and the Board of Finance would like them back early in February and hope to have the Board of Selectmen present their budget Monday, March 8<sup>th</sup>. CIP packets were due 12/10 but recommend extending the deadline to early January. The Board discussed matching funds to be transferred to CIP for the electronic sign being installed at the fire department.

**D. Correspondence:** None.

**E. Building/Infrastructure:** Mr. Rose reported that in order to get the William Ross library more usable/marketable we did a perc test for new septic system. Eastern Highlands Health District located septic system leach field and well. The leach tank will be in right of way and EHHD would like a letter from the town saying it was ok to put one there. Mr. Rose read the proposed letter. Mr. Pinto made a **MOTION** for Mr. Rose to sign the letter to Eastern Highlands District regarding the approval to use the right of way for leach tank at the William Ross Library. Mr. Fortier seconded the **MOTION**. All in favor. **MOTION** passed. The next step is to get survey done to see if there is enough room to put a road in on the right side. Once all this is done, we will bring it to the Town meeting.

The North Bear hill road intersection surveying is done, and record search is next then we will know if we should apply for a grant, or if it will be a CIP project.

The Board discussed Chaplin as a distressed community and the new State program of 80% reimbursement for distressed communities. We are looking at putting heat in the town clerk's vault using a split system and we are in the process of getting approval from the State library. Also looking into HVAC at the community center. Mr. Pinto suggested a new system at the fire house too.

The evaluation is in process for South Bear Bridge.

Mr. Pinto reported that the fire truck is back at the station.

**F. Chaplin Elementary School and Regional District #11 Quarterly Budget Report:** No report, Mr. Rose will contact central office.

## 6. New Business

**A. Tax Collector Refunds:** None

**B. Resignations/Appointments:** Resignation from recreation commission member Tim Barr, effective immediately.

**C. Discussion regarding Senior Center Director position:** The Senior Center Board met last week and would like the position advertised. Application and job description will be on the website. Mr. Rose would like an interview committee to consist of two Board of Selectmen members and Senior Center Board Chair, Doreen Bolduc. Mr. Rose will recuse himself because his sister is applying for the position.

**7. Old Business**

- A. Discussion regarding the sale of Tutko Road:** As discussed previously, nothing will happen until the town meeting.
- B. Discussion regarding COVID-19:** There are currently 34 cases in Chaplin (cumulative not all active). We are a red zone town. Current Governor order there should be no indoor activities with large groups, and people should be wearing masks, follow social distancing rules, and adhering to traveling quarantines. We expect more spikes after Thanksgiving travel. Vaccines were discussed – first responders to receive them the end of December early January, essential personnel, healthcare staff too.
- C. Discussion regarding undeclaring the State of Emergency for the Town of Chaplin:** Tabled
- D. Discussion regarding England Road Bridge Project:** Right of way work under progress.
- E. Discussion regarding North Bear Hill Drainage Project:** Project is complete, no money owed.
- F. Discussion regarding Bedlam Road Bridge Project:** Waiting to hear about local bridge grant.
- G. Discuss tentative plans to celebrate Chaplin Bicentennial in 2022:** Meeting took place, moving along with plans.
- H. Discuss All Pending and New FOI Requests:** None
- I. Discussion regarding the Department of Public Works:** Mr. Rose reported that we had a high windstorm and we fared well, one tree on S. Bedlam that blocked the road. We cut well over 300 trees this year, over 1000 trees between contractors and our crew. Our investment is paying off, minimal power outages.
- J. Discussion regarding the move of the Emergency Command Center:** The command center is completely moved, DEHMS was notified, WEBEOC needs to be activated and Mr. Rose will verify with Will Hooper that it was done. There is now a weather station mounted on the new antenna.
- K. Discussion regarding shared and contracted services:** Nothing to report.
- L. Human Resources:** Nothing to report
- M. Discuss and possible action regarding the Affordable Housing Plan Grant:** Currently in the hands of NECCOG in conjunction with plans to revise POCD.
- N. Discuss and possible action regarding a MOU (Memorandum of Understanding) with Eastern CT Conservation District and the Town of Chaplin – Natchaug Watershed Protection Plan.** No updates.
- O. Discuss cleaning quotes for Benjamin and Mary Chaplin's headstones.** Mr. Rose talked to Rusty Lanzit, no decisions until end of budget year and we will use the existing cemetery line item if no other major repairs are needed. Leave on agenda.

**8. Second Audience of Citizens - Note: Comments are limited to agenda items and subject to Chair discretion: None**

**9. Agenda Suggestions for next meeting:**Communications and Reports

Trooper Report  
Board Members Reports  
Board of Finance Discussion  
Correspondence  
Building/Infrastructure  
Chaplin Elementary School and Regional District #11 Quarterly Budget Report

New Business

Tax Collector Refunds  
Resignations/Appointments

Old Business

Discussion regarding the sale of Tutko Road  
Discussion regarding COVID-19  
Discussion regarding undeclaring the State of Emergency for the Town of Chaplin  
Discussion regarding England Road Bridge Project  
Discussion regarding Bedlam Road Bridge Project  
Discuss tentative plans to celebrate Chaplin Bicentennial in 2022.  
Discuss All Pending and New FOI Requests  
Discussion regarding the Department of Public Works  
Discussion regarding the move of the Emergency Command Center  
Discussion regarding shared and contracted services.  
Human Resources  
Discuss and possible action regarding the Affordable Housing Plan Grant  
Discuss and possible action regarding a MOU (Memorandum of Understanding) with Eastern CT Conservation District and the Town of Chaplin – Natchaug Watershed Protection Plan  
Discuss cleaning quotes for Benjamin and Mary Chaplin's headstones.  
Discussion regarding Senior Center Director position

**10. Date, time, and place of next meeting (January 7, 2021 at 7:00pm, REMOTE MEETING).** Mr. Fortier mentioned that Planning & Zoning is currently working on the POCD.

**11. Adjourn:** Meeting adjourned at 8:01pm.

*Respectfully submitted by,  
Suzanne Krodel  
Administrative Assistant*

# *Town of Chaplin, Connecticut*

**Incorporated 1822**

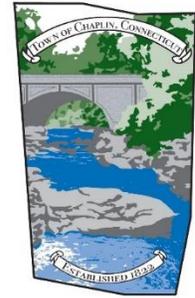
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12/07/2020

Eastern Highlands Heath District  
4 South Eagleville Road  
Mansfield Ct 06268

Re: #57 Chaplin Street, Wm Ross Library Building

To Lynette Swanson;

At their regular meeting of the Board of Selectman on December 3<sup>rd</sup>, 2020 the board voted to allow a leaching field for a septic system to be installed in the Town of Chaplin's right of way. The location of this leaching field is along the side of Chaplin Street between the property at #57 Chaplin Street known as the "Wm Ross Library" and Chaplin Street. The board feels that because this leach field is subterranean and far enough from the road surface it will have no impact on road maintenance or any town operations.

Regards,

William H. Rose IV  
First Selectman  
Town of Chaplin Ct.

**Town of Chaplin Equipment  
Auction December 3, 2020**

	1986 F600 Ford rescue truck with VIN # 1FDNF60H9GVA40101	Forestry Skid: 100-gallon tank, 18HP Briggs Engine with pump, 5/8" hose reel, 3" inlet, 1-1 1/2" outlet, 1- 2 1/2" outlet	Lincoln Electric – Arc Welder/generator, model AC- 225/DC-210/6, serial A1063655	10' Fisher Plow	1988 Elgin Pelican S6644D street sweeper	10' Good Roads locking power angle snowplow	
<b>NAME</b>	<b>LOT # 1</b>	<b>LOT # 2</b>	<b>LOT # 3</b>	<b>LOT # 4</b>	<b>LOT # 5</b>	<b>LOT # 6</b>	<b>NOTES</b>
Eugene Boomer, Chaplin CT	1189.00		689.00	167.00			
Darcy Rose, Chaplin CT				426.00		626.00	
Cale Audette, Chaplin CT	731.00	186.00	497.00	119.99		117.50	
Don Neborsky, Chaplin CT		10.00	123.50				

**WINNING BID**