

**BOARD OF SELECTMEN
REGULAR MEETING
Chaplin, Connecticut
Thursday, January 4, 2024**

Members Present: Juan Roman III, First Selectman; Anthony Pinto, Selectman

Members Absent: Kenneth Fortier, Selectman

Others Present: Susan Welshman, Recording Secretary; Dick Weingart, Board of Finance Chair; Jim Randall, EMD.

1. **Call to Order:** Meeting was called to order at 7:02 pm
2. **First Audience of Citizens:** Dick Weingart asked about the status of the Connecticut Connectivity Grant for the proposed sidewalk project. J Roman explained that our application is still with the CTDOT and will remain under consideration should more funding become available next year.
3. **Additions to the Agenda:** None
4. **Approve minutes of the Board of Selectmen Regular Meeting on December 7, 2023 and the Board of Selectmen Special Meeting on December 12, 2023. *K. Fortier made a MOTION to approve the December 7, 2023 Regular Meeting Minutes and the December 18, 2023 Special Meeting Minutes as submitted. J Roman seconded the MOTION. J Pinto abstained. All in favor, MOTION passed.***
5. **Communications and Reports**
 - A. Trooper Report – J Roman read out the report for December 2023 submitted by Trooper Shaun Tucker. See attached.
 - B. Board Members Reports:
None
 - C. Board of Finance Discussion: D Weingart reported that the Annual Audit is in its final review process with a submittal extension being granted until 1/31/2024. A special meeting of the BOF to be scheduled for 1/22/2024 to approve final audit. D Weingart also reported that the annual budget and CIP request documents have been distributed and the BOF are hoping to present the Board of Selectmen with the budget in mid-March. The first meeting of the CIP Committee is scheduled for January 25, 2024.
 - D. Correspondence: D Stone, DPW supervisor, received a report for the year regarding speeds captured by the two speed limit signs posted in town. Neither sign registered abnormally high speeds according to the report. J Roman will be asking for suggestions as to where to place the two signs next. The signs have temporarily been removed so as not to be damaged by snowplows.
 - E. Building/Infrastructure: None
 - F. Treasurer Report: None
 - G. Department of Public Works Report: None

H. Chaplin Volunteer Fire Department Report: None

New Business

- A. Tax Collector Refunds: ***J Roman made a MOTION to approve the following tax refund: David W. Dutton=\$7.14. Joe Pinto seconded the MOTION. All in favor, MOTION passed.***
- B. All Pending and New FOI requests: J Roman reported that a FOI request was received by the Selectman's office on 12/11/2023 by Rotha Construction Company. A copy of the low bidder's summation page for the construction bidding for the England Road Bridge was requested and sent to them on 12/12/2023. FOI closed.
- C. Appointments and Resignations: None
- D. Declaration of Surplus Equipment: ***K Fortier made a Motion to declare four (4) tires; two (2) Firestone 11R22.5 steer tires (new) and two (2) Continental HDCI 11R22.5, drive tires, new 2016 as surplus and to allow them to be auctioned off on the Govs.Deal Auction site. J Pinto seconded the MOTION. All in favor, the MOTION passed.***

6. Old Business

- A. American Rescue Plan Funds: J Roman reported that the HVAC System replacement at the Senior Center/Library is continuing due to missing dampers.
- B. Discussion and possible action on Polling Locations: J Roman reported working with the Registrars of Voters to send paperwork to the State for a one-time grant of \$10,500 which the State is providing to assist with the cost incurred by Towns to implement Early Voting procedures. It has been determined that Early Voting will occur at the Ferrara Community Room at the Senior Center and Election Day will continue at the Chaplin Volunteer Fire Department as it always has.
- C. Update for the construction of fire pond and dry hydrant: J Roman had no significant update to report because the progress has been slow.
- D. Discuss/updates on Bedlam and England Road Bridges: J Roman reported that the contract for the construction of the new England Road Bridge will take place at Town Hall on Monday, January 8, 2024. The work is scheduled to begin in April 2024. J Roman also reported that the Board of Selectman will be requesting in writing a transfer of \$250,000 from the Bedlam Road Bridge account to the England Road Bridge account in order to be able to cover initial expenses such as material purchasing which will later be reimbursed by the Federal Government.
- E. Discussion and possible action on adding a fourth maintainer to the Department of Public Works: Tabled until next month's meeting.

7. **Second Audience of Citizens - Note: Comments are limited to agenda items and subject to Chair discretion:** None.
8. **Agenda Suggestions for next meeting:** 1) Replacement of carpet in activity room at the library possibly using ARPA funds. 2) S. Bear Hill Road culvert deteriorating.
9. Date, time, and place of next meeting (February 1, 2024 at 7:00 PM, Chaplin Town Hall).

*Respectfully Submitted by,
Susan Welshman
Administrative Assistant*

**TOWN OF CHAPLIN
RESIDENT STATE TROOPER
December 2023**

TO: Juan Roman; First Selectman
FROM: TFC Shaun Tucker #1237

Sir,

The following reflect the statistics collected between the dates of December 1, 2023 – December 31, 2023:

	Resident Trooper	CSP (all except RT)	TOTAL
TOTAL CALLS FOR SERVICE	18	30	48
Traffic Accident – No Injury	0	2	2
Traffic Accident – With Injury	0	0	0
Reportable Incidents	0	7	7
Traffic Stops	2	5	7

Notable events/incidents:

During the month of December, the Resident Trooper continued to perform regular enhanced security checks at the town's schools. I continued teaching the DARE course to the fifth graders at Chaplin Elementary School.

The Annual Tommy Toy Fund Toy Drive was held at the Chaplin Fire House on December 2, 2023.

Respectfully,

TFC Shaun Tucker #1237