

**CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
Chaplin Elementary School Library
March 11, 2026
6:30 PM**

Meeting Minutes

1. Call to Order at 6:33 pm by Jaclyn Chancey

Board Members in attendance: William Hooper, Jaclyn Chancey (chair), Gene Boomer, Victor Boomer, Hayley Albert, Diana Alvarez, Jeremiah Rufini

Also in attendance: Superintendent Skarzynski and Principal Chavez

2. Audience for Citizens

Leslie Ricklin and Ann Chouk came to speak about the 250th anniversary of the country. They are looking to connect with school faculty. Would like to display childrens artwork at the library.

3. Approval of Minutes and Financial Statements

- a. Approval of Minutes – February 11th, 2025

*Motion to approve by Eugene Boomer, 2nd by Diana Alvarez
Unanimous approval*

- b. Approval of Financial Statements – February 2026

*Motion to approve by William Hooper, 2nd by Diana Alvarez
Unanimous approval*

4. Administrative reports

- a. Monthly report

Ann Kaufmann provided a report about what students are up to in each grade classroom as well as library and art. Teachers are seeing an escalation in behaviors and spending time reminding students of expectations and providing restorative circles. Currently in a Read-A-

Thon and discussing International Women's Day. One school, One Book also starting, reading The One and Only Ivan and tracking a gorilla.

b. Principal's report

One additional student enrolled. Absences remain significantly lower than previous years. Most classes are around 91% attendance. One in school suspension. Read Across America week. Different grades are pairing up to read with each other. Classrooms are swapping teachers to read to the kids. Mindfulness Program. State Assessment Audit assessed how much time students are spending on assessments and if we are getting actionable data from the results. Just finished making Climate Surveys and will be distributing them to students, parents, and faculty.

c. Superintendent's report

Funding for repairs (DRIP/district repair) is starting to come through. Working with Special Ed director to allocate seed funding. Chaplin will be conducting a facility assessment to prioritize various projects including the roof and other needs. Discussed the process of calling a snow day and the team effort that goes into deciding and getting out the information.

5. Old business/new business

- a. Discussion and Possible Action: Updated FY 25-26 Budget Line Items – submitted by Jobina Miller, presented by Jaclyn Chancey

Motion made by Hayley Albert, 2nd by Victor Boomer.

\$10,000.00 from 1210115 BCBA move to Psychological Services 2150332

\$1,200.00 from 2150330 Consultation Services move to 2310810 Dues & Fees Board of Ed

\$200.00 from 2400810 Dues & Fees School Office move to 2400601 General Supp School Office

\$2,000.00 from 2600733 Non Instructional equipment to 2600430 Equip Maint Bldg & Grounds

\$15,000.00 from 1210115 BCBA move to 2600434 Maintenance Bldg & Grounds

Entering a spending freeze due to excess costs

Vote to approve unanimous.

b. Presentation of Final FY 2026-2027 Budget

Motion to approve by William Hooper, 2nd by Victor Boomer

Major drivers for the increase include contracted increases in salaries and wages, special education costs, anticipated increases in equipment and utilities, plus an out of district special education placement. The final budget

William Hooper amended his motion, 2nd by Eugene Boomer to include total amount of \$4,303, 507, a 4.98% increase.

William Hooper, Diana Alvarez, Eugene Boomer, and Jaclyn Chancey voted to approve. Victor Boomer and Jeremiah Rufini abstained.

c. Final approval of Policies:

- 3520.1 “Information Security Breach and Notification” - *new policy*

*Motion to approve by William Hooper. 2nd by Eugene Boomer.
Unanimous Approval.*

- 3520.11 “Electronic Information Security” - *new policy*

*Motion to approve by William Hooper. 2nd by Eugene Boomer.
Unanimous Approval.*

6. Agenda Items for next meeting

- a. Last day of school
- b. Committee Reports

7. Adjournment at 7:26pm. William Hooper made a motion, Eugene Boomer seconded.

Respectfully submitted, Hayley Tiller-Albert