

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION  
CHAPLIN, CONNECTICUT  
MEETING MINUTES  
FEBRUARY 14, 2018 6:30 P.M.  
CHAPLIN ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER**

**Chairperson Jaclyn Chancey called the meeting to order at 6:32 PM. Members present were Eugene Boomer, William Hooper, Dan Caron, Jean Lambert, and Amy Ouimette. Administrators present were Superintendent Ken Henrici and Principal Patricia King.**

2. **Audience for Citizens - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Individual speaker—2 minutes; Public participation—15 minutes-*** Amy Ouimette moved to add executive session for a personnel matter on the agenda. William Hooper seconded and the motion passed unanimously. Nila Otilige asked if the personnel have been informed of the executive session. Superintendent Ken Henrici responded that the personnel have not been informed of the executive session but that it is just to inform the board of the situation.
3. **Approval of Minutes and Financial Statement**
  - A. **Approval of Minutes – January 10, 2018 – William Hooper moved to approve the January 10, 2018. Eugene Boomer seconded and the motion passed unanimously.**
  - B. **Approval of Financial Statement – January 2018 –Eugene Boomer moved to approve the January 2018 Financial Statements. William Hooper seconded the motion and it passed unanimously.** Superintendent Ken Henrici and Principal Patricia King fielded questions the board had concerning the January Financial Statement.
4. **Administrative Reports**
  - A. **Monthly Report** – Nila Otilige spoke to the board about her class and the 100<sup>th</sup> day of school project they did.
  - B. **Principal’s Report** – Principal Patricia King reviewed with the board her report. She spoke to the board on increase enrollment and attendance of recent events at the school. She briefly touched on assessment results and informed the board of upcoming results.
  - C. **Superintendent’s Report-** Superintendent Ken Henrici stressed that the budget being presented tonight is just a preliminary budget. He also spoke to the board about ongoing negotiations that effect the budget, the tentative approval of 18-19 school calendar, and the affirmation of the dissolution committee vote.
5. **Old Business/New Business**
  - A. **NextGen Report on School Performance** – Principal Patricia King gave a brief presentation to the board on Chaplin’s District Report from the Next Generation Accountability System.
  - B. **NWEA Mid-Year Assessment Results** – Principal Patricia King presented students NWEA mid-year assessment results to the board.
  - C. **Tentative Approval of 18-19 School Calendar** – Jean Lambert moved for final approval of the 2018-2019 school calendar. William Hooper seconded and the motion passed unanimously.
  - D. **Board of Finance, Selectmen, Education and Superintendent Working Group on Financial Procedures** – William Hooper informed the board about the recent meeting the Board of Finance, Selectmen, Education and Superintendent Working Group had. Richard Weingart also spoke to the board on the recent meeting of the Board of Finance, Selectmen, Education and Superintendent Working Group.
  - E. **Update on Vertical Teaming Committee** – Superintendent Ken Henrici informed the board that the last

meeting was cancelled because of a snow day and he is working on rescheduling this meeting.

- F. Town of Chaplin Long Term Capital Improvement Plan** – Superintendent Ken Henrici reviewed money budgeted in the Town of Chaplin Long Term Capital Improvement Plan for repairs to the school.
- G. Discussion and Possible Action on Revised PHHS/CES Central Office Assessment** – **Eugene Boomer moved to approve the assessment of 35% CES and 65% PHHS with the exception with the Special Education Director which is 50% CES and 50% PHHS. Dan Caron seconded and the motion passed unanimously.**
- H. Preliminary FY 18-19 Budget** – Superintendent Ken Henrici proved the board with a Preliminary Fiscal Year 2018-2019 Budget. Superintendent Ken Henrici and Principal Patricia King reviewed the budget with the board and fielded questions that the board had.

**6. Committee Reports**

- A. Policy Committee** – Nothing to report at this time
- B. Negotiations Committee** – Superintendent Ken Henrici spoke to the board on the negotiation committee plan.
- C. Central Office Committee** – Jaclyn Chancey informed the board of the last committee meeting.

**7. Agenda Items for Next Meeting**

- a) 2017-2018 Forecast
- b) Final 2018-2019 Budget
- c) Working Group Procedures
- d) Vertical Teaming Update

- 8. Second Audience for Citizens** – Nila Otilige asked about the hiring procedure of the Superintendent. Jaclyn Chancey fielded the question.
- 9. Executive Session for the Discussion of Personnel Matter** – **William Hooper moved to enter executive session for the discussion of a personnel matter at 8:24 pm and invited Superintendent Ken Henrici, Principal Patricia King and CEA Union Representative Steve Ozga. Jean Lambert seconded and the motion passed unanimously.**  
Left executive session at 8:44 pm
- 10. Adjournment** – **William Hooper moved to adjourn at 8:45 pm. Eugene Boomer seconded and the motion passed unanimously.**

Respectfully Submitted by  
Rachel Linkkila  
2/27/18