

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES
March 11, 2020 6:30 P.M.
Chaplin Elementary School Library/Media Center

1. **Call to Order** - Chairman Jaclyn Chancey called the meeting to order at 6:34 pm. Members present were William Hooper, Eugene Boomer, and Victor Boomer.
2. **Audience for Citizens** *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Individual speaker—2 minutes; Public participation—15 minutes*- Richard Weingart mention the Capital Improvement Plan Committee meeting scheduled for March 12, 2020.
3. **Approval of Minutes and Financial Statement**
 - A. **Approval of Minutes – February 12, 2020** - Eugene Boomer moved to approve the February 12, 2020 minutes. William Hooper seconded and the motion passed with the following vote:
Yes: Eugene Boomer, William Hooper, Jaclyn Chancey and Victor Boomer
 - B. **Approval of Financial Statement – February 2020**
 - a. **General Fund** - Victor Boomer moved to approve the February 2020 General Fund Financial Statement. Eugene Boomer seconded and the motion passed with the following vote:
Yes: Eugene Boomer, William Hooper, Jaclyn Chancey, and Victor Boomer
 - b. **Pre- K** - William Hooper moved to approve the February 2020 Pre-K Financial Statement. Eugene Boomer seconded and the motion passed with the following vote:
Yes: Eugene Boomer, William Hooper, Jaclyn Chancey and Victor Boomer
 - c. **Cafeteria Report** - Eugene Boomer moved to approve the Cafeteria Report for February 2020. William Hooper seconded and the motion passed with the following vote:
Yes: Eugene Boomer, William Hooper, Jaclyn Chancey, and Victor Boomer
 - d. **Grants** - Eugene Boomer moved to approve the February 2020 Grants Financial Report. William Hooper seconded and the motion passed with the following vote:
Yes: Eugene Boomer, William Hooper, Jaclyn Chancey, and Victor Boomer
4. **Administrative Reports**
 - A. **Monthly Report** - Nothing new to report.
 - B. **Principal’s Report** - Principal Kevin Chavez reviewed his report with the board that included; Monthly Data Report, Curriculum, Professional Development, PBIS and Read Across America.
 - C. **Superintendent’s Report** - Superintendent Ken Henrici reviewed his report with the board that include; COVID-19 Virus Plan, FY 20-21 Budget, Proposed Long-term CIP Projects, and URSA Meeting with Commissioner on 3/12/20.
5. **Old Business/New Business**
 - A. **Update Budget Forecast - FY 19-20** - David Solin reviewed the FY 19-20 Budget Forecast with the board and informed the board that they are on target.
 - B. **2020-2025 Capital Improvement Projects** - Unchanged since the previous discussion.
 - C. **Presentation of Proposed Final FY 20-21** - Proposed a 2.5% increase, from contractually obligated salary increases of 2.7%, increase in health insurances, Special Education and Magnet Tuition. The

increase is also lower than many similar districts. Richard Weingart informed the board of his appreciation of everyone's work to budget carefully, clarifying Board of Finance portion on budget overruns and shared information from the State of Connecticut regarding 2.5% budget cap for 2020-2021. Town of Chaplin overall spends 1.3 million just on Special Education. **William Hooper moved to approve the proposed budget. Eugene Boomer seconded and the motion passed with the following vote:**

Yes: William Hooper, Eugene Boomer, Jaclyn Chancy, and Victor Boomer

- D. Tentative Approval of Board Policies - William Hooper moved to tentatively approve board policies 3001 General Statement of Accounting Policies and Procedures, 3110 Budget Planning, 3150 Budget Adoption, 3201 Accounts Receivable Collection, 3432 Budget & Expense Report/Annual Financial Statement, 3435 Accounts, 3451 Cash Management, and 3452 Petty Cash. Eugene Boomer seconded and the motion passed with the following vote:**

Yes: William Hooper, Eugene Boomer, Jaclyn Chancy, and Victor Boomer

- E. Final Approval of Board Policies - Eugene Boomer moved for final approval of board policies 5145.5 Exploitation/Sexual Harassment and 4145.6 Student Grievance Procedure. Victor Boomer seconded and the motion passed with the following vote:**

Yes: William Hooper, Eugene Boomer, Jaclyn Chancy, and Victor Boomer

6. Committee Reports

A. Policy Committee - Working on incorporating financial procedures manual.

B. Negotiations Committee - Nothing new to report.

C. Central Office Committee - Chairperson Jaclyn Chancy informed the board that they are working on the budget and the Superintendent's Evaluation.

- 7. Agenda Items for Next Meeting** - Discussion on ongoing COVID-19 reports, legislative updates, budget updates, and RD11 Dissolution.

- 8. Second Audience for Citizen** - Richard Weingart reminded the board on the April 13, 2020 Budget Public Hearing and the May 11, 2020 Annual Town Meeting.

- 9. Adjournment - William Hooper moved to adjourn at 8:06pm. Victor Boomer seconded and the motion passed with the following vote:**

Yes: Eugene Boomer, William Hooper, Jaclyn Chancy, and Victor Boomer.

Respectfully Submitted:

William Hooper

03/12/2020