

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION  
CHAPLIN, CONNECTICUT  
MEETING MINUTES**

**May 13, 2020 6:30 P.M.**

**Remote Meeting:**

<https://meetingsamer10.webex.com/meetingsamer10/j.php?MTID=m3e29c163a89e583aca77f38cf219a053>

**Meeting Number: 628 750 077**

**Meeting Password: ChaplinCTSchool (24275462 from phones)**

1. **Call to Order - Chairman Jaclyn Chancey called the meeting to order at 6:41pm. Members present William Hooper, Jean Lambert, Victor Boomer and Eugene Boomer.**
2. **Audience for Citizens - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Comments may also be sent in advance to [ChaplinBOE@chaplinct.org](mailto:ChaplinBOE@chaplinct.org); please clearly indicate if you wish for them to be read aloud. Individual speaker—2 minutes; Public participation—15 minutes - None***
3. **Approval of Minutes and Financial Statement**
  - A. **Approval of Minutes – March 11, 2020; April 8, 2020 - Eugene Boomer moved to approve the March 11, 2020 Minutes. Victor Boomer seconded and it passed with the following vote:  
Yes: Eugene Boomer, William Hooper, Victor Boomer and Jaclyn Chancey  
Abstain: Jean Lambert  
Eugene Boomer moved to approve the April 8, 2020 minutes. Victor Boomer seconded and the motion passed with the following vote:  
Yes: Eugene Boomer, William Hooper, Victor Boomer and Jaclyn Chancey.  
Abstain: Jean Lambert**
  - B. **Approval of Financial Statement – March 2020; April 2020 - Eugene Boomer moved to approve the March and April 2020 General Fund financial statement, Cafeteria financial statement, Grant financial Statement and Pre-K financial statement. William Hooper seconded and it passed with the following vote:  
Yes: William Hooper, Jean Lambert, Eugene Boomer, Victor Boomer, and Jaclyn Chancey.**
4. **Administrative Reports**
  - A. **Monthly Report - None**
  - B. **Principal’s Report - None**
  - C. **Superintendent’s Report - Superintendent Ken Henrici spoke to the board about the Parent Survey, the Cares Act, the establishment of re-entry plans, Parish Hill High School Graduation, and Elections.**
5. **Old Business/New Business**
  - A. **Letter of Retirement—Rebecca Baker - Chairperson Jaclyn Chancey read a resignation letter from Rebecca Baker. William Hooper moved to accept Rebecca Baker’s letter of resignation. Jean Lambert seconded and the motion passed with the following vote:  
Yes: William Hooper, Jean Lambert, Eugene Boomer, Victor Boomer, and Jaclyn Chancey.**
  - B. **Updated Budget Forecast—FY 19-20 - David Solan reviewed the 19-20 Budget Forecast with the board.**
  - C. **Revision of 20-21 School Calendar Due to Decision by CT Secretary of State - Eugene Boomer moved to change the school calendar to have a vacation day on November 3, 2020, the last day of**

school be June 14, 2021 and a teacher work day on June 15, 2021. Jean Lambert seconded and the motion passed with the following vote:

**Yes: Eugene Boomer, Jean Lambert, Victor Boomer, William Hooper, and Jaclyn Chancey.**

**D. Discussion of 20-21 School Re-Entry Plan in Fall 2020; Discussion of Parent Survey—Kevin Chavez** - Principal Kevin Chavez reviewed the Re-Entry Plan for the Fall 2020 school year and the Parent Survey results.

**E. Tentative Approval of Board Policies - William Hooper** moved for tentative approval of board policies 3313 Relations with Vendors, 3320 Purchasing Procedures, 3320.1 Receiving, 3323 Soliciting Prices/Bidding Requirements, 3324 Ordering Goods and Services – Purchase Orders and Contracts, 3326 Paying for Goods and Services and 3326.2 Cash Disbursement. Jean Lambert seconded and the motion passed with the following vote:

**Yes; Eugene Boomer, Jean Lambert, Victor Boomer, William Hooper and Jaclyn Chancey**

**F. Final Approval of Board Policies - Jean Lambert** moved for final approval of board policies 3001 General Statement of Accounting Policies and Procedures, 3110 Budget Planning, 3150 Budget Adoption, 3201 Accounts Receivable Collection, 3432 Budget & Expense Report/Annual Financial Statement, 3435 Accounts, 3451 Cash Management and 3452 Petty Cash. Eugene Boomer seconded and the motion passed with the following vote:

**Yes: Eugene Boomer, Jean Lambert, Victor Boomer, William Hooper, and Jaclyn Chancey.**

**6. Committee Reports**

**A. Policy Committee** - See item 5E and 5F.

**B. Negotiations Committee** - None

**C. Central Office Committee** - None

**7. Agenda Items for Next Meeting** - Re-entry plan, transportation, and 20-21 Budget.

**8. Second Audience for Citizens** - None

**9. Executive Session-- Discussion of 19-20 EastConn Bus Contract Per Governor’s Executive Order 7R - William Hooper** moved to enter Executive Session for the discussion of 19-20 EastConn Bus Contract and invited Superintendent Ken Henrici and Business Manager David Solan. Jean Lambert seconded and the motion passed with the following vote:

**Yes: Eugene Boomer, Victor Boomer, William Hooper, Jean Lambert and Jaclyn Chancey.**

Entered public session at 8:43 pm

**10. Adjournment - Eugene** moved to adjourn at 8:46pm. William Hooper seconded and the motion passed with the following vote:

**Yes: Eugene Boomer, Victor Boomer, William Hooper, and Jaclyn Chancey.**

Respectfully Submitted

Rachel Linkkila

05/14/20