

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES**

June 8, 2022

6:30 PM

CHAPLIN ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

- 1. Call to Order – Chairperson Jaclyn Chancey called the meeting to order at 6:33 pm. Board Members present were Laura Anderson, Eugene Boomer, Victor Boomer, William Hooper and Joseph Klar. Also in attendance were Superintendent Kenneth Henrici and Principal Kevin Chavez.**
- 2. Audience for Citizens - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Comments may also be sent in advance to ChaplinBOE@chaplinct.org; please clearly indicate if you wish for them to be read aloud. Individual speaker—2 minutes; Public participation—15 minutes* – No one addressed the Board.**
- 3. Approval of Minutes and Financial Statement**
 - A. Approval of Minutes – May 11, 2022 – Eugene Boomer moved to approve the May 11, 2022 minutes. Victor Boomer seconded and the motion passed with the following vote:
Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey, William Hooper and Joseph Klar.**
 - B. Approval of Financial Statement – May 2022 – William Hooper moved to approve the General Fund, Cafeteria, Grant and Pre-K financial statement for May 2022. Victor Boomer seconded and the motion passed with the following vote:
Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey, William Hooper and Joseph Klar.**
- 4. Administrative Reports**
 - A. Monthly Report –** There was no report this evening.
 - B. Principal’s Report –** Principal Kevin Chavez updated the Board on enrollment, absences due to COVID, two in-school suspensions, that 4 teachers have completed their TEAM requirements, staffing for next year, Nurse Betsy’s resignation and candidate interviews for her replacement, the 6th Grade Lock-In, the 6th Grade Field Trio to Boston, Class Night, the Softball game, next week’s PD, Summer Learning Academy, Pre-K Registrations and Summer Work Plans.
 - C. Superintendent’s Report –** Superintendent Ken Henrici announced that Margaret Shieber has been hired to replace Nurse Betsy. He also spoke of a Special Ed staff vacancy, school security and a planned lock-down drill for the beginning of the next school year, the Capital Improvement Plan, Teacher negotiations and the news that out of the thirty 6th Grade students from Chaplin, 29 will be attending Parish Hill High School. One student is moving out of town. He also announced that Diane Ritchotte, our current Recording Secretary for the Board, will be leaving us. She was chosen as the new Executive Assistant to the Superintendent of Vernon Public Schools, leaving her current position there as Administrative Assistant to the Director of Business and Finance. She will be sorely missed.
- 5. Old Business/New Business**
 - A. Update on Food Service Department –** Food costs are continuing to increase and this will have an impact on the budget. It was also confirmed that free meals will no longer be offered across the board

as of the 22-23 school year.

B. Updated Budget Forecast FY21-22 – Business Manager Jobina Miller said she needs to check with Val Garrison regarding outstanding invoices, payroll, balloon checks, etc. before giving the Board a bottom line figure. The budget should be in good shape with money left over.

C. Final Approval of Board Policies:

a) **5131.911 – Bullying**

b) **5141.21 – Administering Medications**

William Hooper moved to approve Board Policies 5131.911–Bullying and 5141.21-

Administering Medications. Eugene Boomer seconded and the motion passed with the following vote:

Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey, William Hooper and Joseph Klar.

6. Committee Reports

A. Policy Committee – The Committee did not meet in May. They plan to meet the third week of June.

B. Negotiations Committee – The Committee is scheduled to meet in August.

C. Central Office Committee – The Committee will meet after Parish Hill High School’s Board meeting where they discuss the Superintendent’s evaluation without his presence on June 28th. Tentative dates for the COC meeting are June 29th or June 30th.

7. Agenda items for Next Meeting – Food Service Plan; Tentative Approval of Policies; Appointments of New Staff

8. Second Audience for Citizens – No one addressed the Board.

9. Executive Session – Superintendent Presentation Regarding Evaluation – **William Hooper moved to go into Executive Session for the Superintendent’s Presentation Regarding Evaluation at 7:25pm, inviting Superintendent Ken Henrici. Victor Boomer seconded and the motion passed with the following vote:**

Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey, William Hooper and Joseph Klar.

The Board exited Executive Session at 8:05pm.

10. Adjournment – **Victor Boomer moved to adjourn at 8:05 pm. Eugene Boomer seconded and the motion passed with the following vote:**

Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey, William Hooper and Joseph Klar.

Respectfully Submitted,

Diane Ritchotte

Recording Secretary