

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon

CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES
August 26, 2020 6:30 P.M.
Chaplin Elementary School All Purpose Room

- 1. Call to Order – Chairperson Jaclyn Chancey called the meeting to order at 6:34 pm. Members present William Hooper, Eugene Boomer, Dan Caron, Jean Lambert and Victor Boomer at 7:05 pm. Eugene Boomer moved to move item 5E to 3C of the agenda. William Hooper seconded and the motion passed with the following vote:
Yes: William Hooper, Eugene Boomer, Dan Caron and Jean Lambert.
William Hooper moved to add acceptance of resignation letter as 5A. Eugene Boomer seconded and the motion passed with the following vote:
Yes: William Hooper, Eugene Boomer, Dan Caron and Jean Lambert.**
- 2. Audience for Citizens**

Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Comments may also be sent in advance to ChaplinBOE@chaplinct.org; please clearly indicate if you wish for them to be read aloud. Individual speaker—2 minutes; Public participation—15 minutes - None
- 3. Approval of Minutes and Financial Statement**
 - A. Approval of Minutes – June 10, 2020 and July 28, 2020 – Eugene Boomer moved to approve the June 10, 2020 and July 28, 2020 minutes. William Hooper seconded and the motion passed with the following vote:
Yes: William Hooper, Eugene Boomer, Dan Caron and Jean Lambert.**
 - B. Approval of Financial Statements – June and July 2020**
 - a. General Fund – William Hooper moved to approve the General Fund Financial Statements for June and July 2020. Dan Caron seconded and the motion passed with the following vote:
Yes: William Hooper, Eugene Boomer, Dan Caron and Jean Lambert.**
 - b. Cafeteria – William Hooper moved to approve the Cafeteria Financial Statements for June and July 2020. Eugene Boomer seconded and the motion passed with the following vote:
Yes: William Hooper, Eugene Boomer, Dan Caron and Jean Lambert.**
 - c. Grant – Eugene Boomer moved to approve the Grant Financial Statements for June and July 2020. William Hooper seconded and the motion passed with the following vote:
Yes: William Hooper, Eugene Boomer, Dan Caron, Jean Lambert, and Victor Boomer.
The board discussed providing all students free lunch, it was agreed that all students should receive free lunch.**
 - d. Pre-K – William Hooper moved to approve the Pre-K Financial Statement for June and July 2020. Eugene Boomer seconded and the motion passed with the following vote:
Yes: William Hooper, Eugene Boomer, Dan Caron, Jean Lambert, and Victor Boomer.**
- 4. Administrative Reports**
 - A. Monthly Report - None**
 - B. Principal’s Report –** Principal Kevin Chavez updated the board on professional development, staff changes, COVID-19 plans, current student enrollment, class night, and OEC restrictions concerning preschool.
 - C. Superintendent’s Report -** Superintendent Ken Henrici reported to the board on the hiring of 3 new teachers, a long-term substitute for Speech and Language, a long-term schoolwide substitute, a new custodian and a cafeteria worker.
- 5. Old Business/New Business**
 - A. Acceptance of Resignation Letter –**William Hooper moved to accept David Solin resignation letter. Eugene Boomer seconded and the motion passed with the following vote:
Yes: William Hooper, Eugene Boomer, Dan Caron, Jean Lambert, and Victor Boomer.
 - B. Request for Sabbatical Leave—**Jamie Posciak – Eugene Boomer moved to approve the request for Sabbatical

Leave for Jamie Posciak. William Hooper seconded and the motion passed with the following vote:

Yes: William Hooper, Eugene Boomer, Dan Caron, Jean Lambert, and Victor Boomer.

- C. **Letter of Resignation—Lauren Parker—1.0 FTE Classroom Teacher – William Hooper moved to accept Lauren Parker’s letter of resignation. Eugene Boomer seconded and the motion passed with the following vote:
Yes: William Hooper, Eugene Boomer, Dan Caron, Jean Lambert, and Victor Boomer.**
 - D. **Appointment of Emily Jarrett, Celia Cheyney and Marissa Kraveski —1.0 FTE Classroom Teachers – William Hooper moved to appoint Emily Jarrett, Celia Cheyney and Marissa Kraveski as 1.0 FTE classroom teachers to Chaplin Elementary School. Eugene Boomer seconded and the motion passed with the following vote:
Yes: William Hooper, Eugene Boomer, Dan Caron, Jean Lambert, and Victor Boomer.**
 - E. **Updated Budget Forecast—FY 19-20; Discussion of FY 20-21 Budget – A 3% surplus was reported for FY 19-20. If the town agrees 2% could go into the non-lapsing fund for unknown expenses such as Special Education, COVID-19, Cafeteria and unrecoverable Pre-K tuition. FY 20-21 looks good budget wise.**
 - F. **Report on Transition to Universal Free Lunch—Eff. August 31—Jessica Texera – Moved to item 3C.**
 - G. **Update on School Transportation Bus Monitors – Covered under the Superintendents report, they will go for two weeks in the beginning and then administration will reassess the use and need of bus monitors.**
 - H. **Further Discussion of 20-21 School Fall Re-Entry Plan – Due to personnel changes it will not be feasible for students to spend the first two school weeks with the prior year teacher.**
6. **Committee Reports**
- A. **Policy Committee - None**
 - B. **Negotiations Committee - None**
 - C. **Central Office Committee - None**
7. **Agenda Items for Next Meeting – COVID related updates.**
8. **Second Audience for Citizens - None**
9. **Adjournment – William Hooper moved to adjourn at 8:02 pm. Eugene Boomer seconded and the motion passed with the following vote:
Yes: William Hooper, Eugene Boomer, Dan Caron, Jean Lambert, and Victor Boomer.**