

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION  
CHAPLIN, CONNECTICUT  
MEETING MINUTES  
DECEMBER 12, 2018 6:30 P.M.  
CHAPLIN ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER**

**Superintendent Ken Henrici called the meeting to order at 6:31 PM. Members present were Jaclyn Chancey, William Hooper, Dan Caron, Amy Ouimette, Jean Lambert and Gene Boomer. Administrators present was Interim Principal Jack Giordano.**

2. **Presentation of CAPSS Student Leader Awards** – Superintendent Ken Henrici and Chairperson Jaclyn Chancey presented Jasmine Coulombe and Kairi Harding with the CAPSS Student Leader awards.
3. **Board Reorganization**
  - A. **Election of Officers** – William Hooper moved to nominate Jaclyn Chancey as board chair. Gene Boomer seconded and the motion passed. Jaclyn Chancey took over the meeting. William Hooper moved to nominate Gene Boomer as Vice-President. Jean Lambert seconded and the motion passed unanimously. Jaclyn Chancey moved to nominate William Hooper as Secretary. Jean Lambert seconded and the motion passed unanimously.
  - B. **Committee Appointments** – Jean Lambert moved to nominate the following slate:
    - Policy Committee – Jaclyn Chancey, William Hooper, and Eugene Boomer
    - Negotiations Committee – Jamie Spalding, Amy Ouimette, and Jean Lambert
    - Central Office Committee – Jaclyn Chancey and Dan CaronAmy Ouimette seconded and the motion passed unanimously.
  - C. **Establishment of 2019 Regular Meeting Date/Place/Time** – Gene Boomer moved to accept the following dates for the 2019 regular scheduled meeting dates at 6:30 pm at the Chaplin Elementary School Library:
    - January 9, 2019
    - February 13, 2019
    - March 13, 2019
    - April 10, 2019
    - May 8, 2019
    - June 12, 2019
    - August 28, 2019
    - September 11, 2019
    - October 9, 2019
    - November 13, 2019
    - December 11, 2019Jean Lambert seconded and the motion passed unanimously.
4. **Audience for Citizens** *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Individual speaker—2 minutes; Public participation—15 minutes* – None

## 5. Approval of Minutes and Financial Statement

A. **Approval of Minutes – November 14, 2018 – William Hooper moved to approve the November 14, 2018 minutes. Gene Boomer seconded and the motion passed with the following vote:**

**Yes: Gene Boomer, William Hooper, Dan Caron, and Amy Ouimette**

**Abstain: Jean Lambert**

B. **Approval of Financial Statement – November 2018 – William Hooper moved to approve the November 2018 Financial Statement. Gene Boomer seconded and the motion passed unanimously.**

## 6. Administrative Reports

A. **Monthly Report** – Linda Caron provided a brief report.

B. **Principal's Report** – Interim Principal Jack Giordano provided the board with his report.

C. **Superintendent's Report** – Superintendent Ken Henrici extended his condolences to Alex Hill on the passing of his mother and then reviewed his report with the board.

## 7. Old Business/New Business

### A. Boards of Finance, Selectmen, Education and Superintendent

**Working Group on Financial Procedures-Update** – William Hooper reported to the board on the last meeting.

B. **Budget Forecast - FY 18-19** – David Solin reported to the board on the 2018-2019 budget forecast and the unexpected special education costs.

C. **Special Education Report** – covered in the 2018-2019 budget forecast.

D. **Letter of Resignation-- Marcia McGinley, Special Education Director** – Board Chairman Jaclyn Chancey read a letter of resignation from Marcia McGinley to the board of education. **Jean Lambert moved to accept with regret the letter of resignation of Marcia McGinley. William Hooper seconded and the motion passed unanimously.** The board had a brief discussion on the next steps.

### E. Tentative Approval of Board Policies

a. **4212.42 – Drug and Alcohol Testing for School Bus Drivers** – William Hooper moved for tentative approval of policy 4212.42 Drug and Alcohol Testing for School Bus Drivers. Jean Lambert seconded and the motion passed unanimously.

b. **5113 – Attendance/Excuses/Dismissal** – Jean Lambert moved for tentative approval of policy 5113 Attendance/Excuses/Dismissal. Amy Ouimette seconded and the motion passed unanimously.

c. **5113.2 – Truancy** – Gene Boomer moved for tentative approval of policy 5113.2 Truancy. Jean Lambert seconded and the motion passed unanimously.

d. **5114 – Suspension and Expulsion-Due Process** – William Hooper moved for tentative approval of policy 5114 Suspension and Expulsion-Due Process. Gene Boomer seconded and the motion passed unanimously.

e. **5131 – Conduct and Discipline** – Jean Lambert moved for tentative approval of policy 5131 Conduct and Discipline. Amy Ouimette seconded and the motion passed unanimously.

### F. Final Approval of Board Policies

a. **4111/4211 – Recruitment and Selection – Note – Policy 4211 Stand-alone Policy to be Repealed When Policy 4111/4211 has Final Approval** – William Hooper moved for final approval policy 4111/4211 Recruitment and Selection and repeal stand-alone policy 4211. Amy Ouimette seconded and the motion passed unanimously.

- b. **4112.5/4212.5 – Security Check-Fingerprinting – William Hooper moved for final approval policy 4112.5/4212.5 Security Check-Fingerprinting. Jean Lambert seconded and the motion passed unanimously.**
  - c. **4118.231/4218.231 – Smoking, Drinking, and Use of Drugs on School Premises – Jean Lambert moved for final approval policy to 4118.231/4218.231 Smoking, Drinking and Use of Drugs on School Premises. Amy Ouimette seconded and the motion passed unanimously.**
  - d. **4118.234/5141.234 – Psychotropic Drug Use – William Hooper moved for final approval of policy 4118.231/5141.234 Psychotropic Drug Use. Amy Ouimette seconded and the motion passed unanimously.**
- G. Principal Search Committee – Update** – Superintendent Ken Henrici provided the board with an update on the search for a principal.
- 8. Committee Reports**
- A. Policy Committee** – covered earlier in section E and section F.
  - B. Negotiations Committee** – nothing new to report.
  - C. Central Office Committee** – Jaclyn Chancey provide the board an update on the Central Office Committee.
- 9. Agenda Items for Next Meeting**
- A. Boards of Finance, Selectman, Education and Superintendent Working Group on Financial Procedures.**
  - B. Budget Forecast – FY 18-19**
  - C. Special Education Report**
  - D. Public Input on 19-20 School Budget**
  - E. Level 4 SBAC Awards**
- 10. Second Audience for Citizen** – Penny Boomer addressed the board with a question concerning the Special Education Director.
- 11. Adjournment** – William Hooper moved to adjourn at 8:35 pm. Jean Lambert seconded and the motion passed unanimously.

Respectfully Submitted  
Rachel Linkkila  
12/13/18