

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN BOARD OF EDUCATION
Chaplin, Connecticut
Special Meeting Minutes
June 13, 2017

Chairperson Jaclyn Chancey called the meeting to order at 6:34 PM. Present were Board members John Bolduc, Will Hooper, Justin Rondash and Jamie Spalding. Administrators present were Superintendent Ken Henrici and Principal Patricia King. Unable to attend were Board members Stephanie Harrington and Stacy Foster.

2. AUDIENCE FOR CITIZENS:

Barbara Walters presented a letter on behalf of Nancy Douton who is retiring effective June 30, 2017 and is honored to be part of a small school with a big heart.

Barbara Walters also presented a letter regarding her retirement after 41 years of service effective June 30, 2017. She thanked the Board both present and past members with special thanks to Judy Grenier (Chair during her 1st year of teaching) and Lisa Rose for their undying support. She is leaving with a joy in her heart knowing she had the time of her life.

A letter was presented from Chris Blair who will be retiring after 37 years of service effective June 30, 2017. She has many fond memories and is leaving the children in caring and capable hands.

The Board accepts with regret the retirement letters.

Justin Rondash is resigning from the Board and was commended for his outstanding service and leadership.

John Smith offers full support for the Superintendent and encouraged the Board to extend his contract.

3. APPROVAL OF MINUTES AND FINANCIAL STATEMENT:

A. Approval of Minutes – May 10, 2017:

Motion to approve the minutes of May 10, 2017, was made by Justin Rondash with the following correction: Adjournment should read – Motion to adjourn at 8:52 PM made by Justin Rondash, seconded by Will Hooper and passed unanimously. ***The motion was seconded by John Bolduc and carried unanimously.***

Motion to approve the special meeting minutes of May 19, 2017, was made by John Bolduc, seconded by Justin Rondash and carried unanimously.

B. Approval of Financial Statement – May 2017:

The budget is projected to have an \$180,000 deficit (due to tuition and transportation for two special needs students, magnet school tuition and legal expenses).

Motion to approve the May 2017 Financial Statement, was made by John Bolduc, seconded by Justin Rondash and carried with one abstention by Justin Rondash.

4. ADMINISTRATIVE REPORTS:

A. Monthly Report: No Report

B. Principal's Report:

- There are 156 students.
- The Board was presented with end of year review on MWAE.
- Professional Development was held on the Pilot Math Program.
- Assessments are complete with 100% participation in SBA.
- The Scheduling Committee is working on the school calendar.
- The School Climate Committee will meet on Thursday, June 15th at 5:30pm.
- Retirement Party will be held on Wednesday, June 14th at 9am.
- 6th Grade Class Night will be held on Wednesday, June 14th at 7pm.
- A Softball Game between students and staff will be held on the last day of school at 9am.
- The Memorial Day celebration was well attended.

Jamie Spalding expressed concerns with low scores for this year's 3rd grade who will have a new teacher for next year.

C. Superintendent's Report:

- There is a tremendous degree of uncertainty with the state budget that has not been passed yet.
- There are a number of bills with minor revisions to educational instruction.
- The unified regional school calendar is now optional.
- Magnet schools are draining the budgets of small districts with no reimbursement. CAPSS is drafting a resolution urging the state to give reimbursement.
- The Vertical Teaming Committee is working well with 6th and 7th grade teachers sharing strategies and expectations.
- The CES Scheduling Committee is working on areas of the schedule that need revision with great input from the teachers.
- The shared services meeting with the First Selectman and BOF Chair was very positive. A copy of the minutes from this meeting will be sent to each Board member.
- A heartfelt thanks to retirees Barbara Walters, Chris Blair, and Nancy Douton for their many incredible years of service (over 100 years).

5. OLD BUSINESS/NEW BUSINESS:

A. Tri-Town Education Update – Four Boards of Education and Subcommittee meeting:

No update

B. Addition/Withdrawal Committee Update: No update

C. Dissolution Committee Update:

The last meeting was cancelled.

D. Report of Ad Hoc School Climate Committee:

The school climate survey summary will be reviewed. The Communication Plan will be done by the start of school. Exit surveys will be given to present staff who are leaving and staff who have left in the past.

E. Voluntary Early Retirement Plan Update – Three Teachers Opting for Plan:

Best wishes to the three teachers (Barbara Walters, Chris Blair and Nancy Douton) who opted for the voluntary Early Retirement Plan.

F. Future Special Board of Education Meeting Date to Discuss Potential Dissolution Plan:

A special meeting will be held on June 22nd to discuss Potential Dissolution Plan.

G. Responding to E-Mails from the Public to the Chaplin Board of Education:

Jamie Spalding suggested responding to emails to strive to communicate more while also recognizing the chain of command.

6. COMMITTEE REPORTS:

A. Policy Committee:

The Committee needs to meet to update Nutrition and Wellness Policy.

B. Negotiations Committee: No Report

C. Central Office Committee:

The Committee reviewed the Financial Statements and voted to extend the Superintendent's contract for one year per the Superintendent's request.

D. By-Laws Review Special Committee: No Report

7. AGENDA ITEMS FOR NEXT MEETING:

- Wellness and Nutrition Policy
- Tri-Town Education Update – Four Boards of Education and Subcommittee Meeting
- Addition/Withdrawal Committee Update
- Dissolution Committee Updated/Discussion of Dissolution Plan for Chaplin
- Report of Ad Hoc School Climate Committee
- Introduction of New Board Member

8. SECOND AUDIENCE FOR CITIZENS:

Carrie asked the Board to reconsider discussing general summary of the School Climate Survey. Jaclyn Chancey reported that the survey has not been reviewed by the administration. Justin Rondash suggested the survey results be reviewed during Executive Session.

9. EXECUTIVE SESSION – DISCUSSION OF EMPLOYMENT OF SUPERINTENDENT; ADMINISTRATIVE ACTIONS RELATED TO SCHOOL CLIMATE:

Motion to enter into Executive Session (7:47 PM) for the purpose of discussing Employment of the Superintendent and Administrative Actions Related to School Climate and invite the

Superintendent to attend, was made by Will Hooper, seconded by Justin Rondash and carried unanimously.

Principal King was invited into Executive Session at 8:09 PM.

The Board came out of Executive Session at 9:29 PM.

10. PUBLIC SESSION – POSSIBLE ACTION TO ELECT, RE-APPOINT AND REEMPLOY THE SUPERINTENDENT:

Motion to extend the Superintendent's contract, was made by John Bolduc, seconded by Justin Rondash and carried unanimously.

11. ADJOURNMENT:

Motion to adjourn (9:32 PM) was made by Will Hooper, seconded by Justin Rondash and carried unanimously.

***Respectfully Submitted by Kathleen Scott
Recording Clerk***