

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION**  
**CHAPLIN, CONNECTICUT**  
**MEETING MINUTES**  
**JANUARY 9, 2019 6:30 P.M.**  
**CHAPLIN ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER**

**Chairperson Jaclyn Chancey called the meeting to order at 6:33 PM. Members present were Eugene Boomer, William Hooper and Jamie Spalding. Administrators present were Superintendent Ken Henrici and Interim Principal Jack Giordano.**

2. **Audience for Citizens - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Individual speaker—2 minutes; Public participation—15 minutes***- Cheryl Ballas addressed the board concerning the custodial positions at the elementary school. Cesar Beltran addressed the board concerning the Board of Finance.
3. **Approval of Minutes and Financial Statement**
  - A. **Approval of Minutes –December 12, 2018, December 17, 2018 and December 19, 2018 – Eugene Boomer moved to approve the December 12, 2018, December 17, 2018 and December 19,2018. William Hooper seconded and the motion passed unanimously.**
  - B. **Approval of Financial Statement – December 2018 – Eugene Boomer moved to approve the December 2018 Financial Statements. William Hooper seconded the motion and it passed unanimously.** David Solin reported to the board on the 2018-2019 budget and the unexpected special education costs.
4. **Administrative Reports**
  - A. **Monthly Report** – Nila Otilige provided the board a brief report on what is going on the building and the hire of the new principal.
  - B. **Principal’s Report** – Principal Jack Giordano provided the board with his report which include the holiday concert, the change to the report card, the Title IV Grant Award Letter and other events that are occurring at the school.
  - C. **Superintendent’s Report-** Superintendent Ken Henrici spoke to the board about the new Principal, the new Special Education Director, meeting the Representative Doug Dubitsky, CAPSS Legislative priorities, School Security Grant awaiting approval, Capital Improvement Projects, Unanticipated Special Education Cost that will impact 18-19 budget, the vocational-agricultural designated school being Lyman and the School Resource Officers or Security Guards Public Hearing at Parish Hill High School on February 5, 2019.
5. **Old Business/New Business**
  - A. **Board of Finance, Selectman, Education and Superintendent Working Group on Financial Procedures – Update** – William Hooper informed the board that the group has not met.
  - B. **Budget Forecast – FY 18-19** – Covered in item 3b.
  - C. **Special Education Report** – Covered in item 3b.
  - D. **Public Input on FY 19-20 Budget** – no public input.
  - E. **Approval of Chaplin Elementary Principal Contract – Kevin Chavez** – Eugene Boomer moved to approve the Chaplin Elementary Principal Contract Kevin Chavez. Jamie Spaulding seconded and the motion passed unanimously.
  - F. **Appointment of Part-Time Director of Special Education** – Eugene Boomer moved to appoint

**Deidre Osypuk as Part-Time Director of Special Education. Jamie Spaulding seconded and the motion passed unanimously.**

- G. Final Approval of Board Policies – William Hooper moved for final approval of board policies 4212.42 Drug and Alcohol Testing for School Bus Drivers, 5113 Attendance/Excuses/Dismissal, 5113.2 Truancy, 5114 Suspension and Expulsion – Due Process and 5131 Conduct and Discipline. Eugene Boomer seconded and the motion passed unanimously.**

**6. Committee Reports**

- A. Policy Committee – Nothing new to report.**
- B. Negotiations Committee – Nothing new to report.**
- C. Central Office Committee – Nothing new to report.**

**7. Agenda Items for Next Meeting**

- A. Preliminary Budget FY19-20**
- B. Working Group Report**
- C. Budget Forecast FY 18-19**
- D. Special Education Report**

**8. Second Audience for Citizens – None**

- 9. Adjournment – William Hooper moved to adjourn at 7:54 pm. Jamie Spaulding seconded and the motion passed unanimously.**

Respectfully Submitted by  
Rachel Linkkila  
1/10/19