

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION**  
**CHAPLIN, CONNECTICUT**  
**MEETING MINUTES**  
**FEBRUARY 13, 2019 6:30 P.M.**  
**CHAPLIN ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER**

Chairperson Jaclyn Chancey called the meeting to order at 6:3 PM. Members present were Eugene Boomer, William Hooper, Dan Caron, Amy Ouimette and Jamie Spalding. Administrators present were Superintendent Ken Henrici and Principal Kevin Chavez.

2. *Audience for Citizens - Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Individual speaker—2 minutes; Public participation—15 minutes- None*
3. **Approval of Minutes and Financial Statement**
  - A. **Approval of Minutes – January 9, 2019 – William Hooper moved to approve the January 9, 2019. Eugene Boomer seconded and the motion passed with the following vote:  
Yes: Eugene Boomer, Jamie Spaulding, William Hooper and Jaclyn Chancey  
Abstain: Dan Caron and Amy Ouimette**
  - B. **Approval of Financial Statement – January 2019 – Dan Caron moved to approve the January 2019 Financial Statements. William Hooper seconded the motion and it passed unanimously.**
4. **Administrative Reports**
  - A. **Monthly Report** – Nila Otilige thanked the board on behalf of the staff for the hire of the new Principal Kevin Chavez.
  - B. **Principal’s Report** – Principal Kevin Chavez provided the board with a brief report on recent events and upcoming events in the school.
  - C. **Superintendent’s Report-** Superintendent Ken Henrici spoke to the board about the pending legislation regarding regionalization and school funding, two meetings with Representative Doug Dubitsky, CABE’s “Day on the Hill”, the Three Superintendents meeting, unanticipated Special Education costs that will impact the 2018-2019 Budget, and the Troops to Teachers Program.
5. **Old Business/New Business**
  - A. **Board of Finance, Selectman, Education and Superintendent Working Group on Financial Procedures – Update** – William Hooper informed the board that they had met with the auditors and reviewed the audit and also drafted financial procedures.
  - B. **Budget Forecast – FY 18-19** – David Solin spoke to the board about impending unanticipated Special Education Costs in the 2018-2019 School Year.
  - C. **Special Education Report** – Covered in item 5b.
  - D. **Preliminary FY 19-20 Budget** – Richard Weingart addressed the board about the preliminary fiscal year 2019-2020 budget. Superintendent Ken Henrici and Business Manager David Solin reviewed the preliminary budget with the board.
  - E. **Tentative Approval of Board Policies** –
    - a. **5123- Promotion/Acceleration/Retention - William Hooper moved for tentative approval of policy 5123 Promotion/Acceleration/Retention. Amy Ouimette seconded and the motion passed unanimously.**
    - b. **5125 - Student Records; Confidentiality - Eugene Boomer moved for tentative approval of**

**policy 5125 Student Records; Confidentiality. Amy Ouimette seconded and the motion passed unanimously.**

- c. 5125.11 - Health/Medical Records - Eugene Boomer moved for tentative approval of policy 5125.11 Health/Medical Records. Amy Ouimette seconded and the motion passed unanimously.**

**6. Committee Reports**

- A. Policy Committee** – Nothing new to report.
- B. Negotiations Committee** – Nothing new to report.
- C. Central Office Committee** – Central Office budget needs to be adjusted due to health care costs. The Superintendent’s Contract will be discussed in item 9.

**7. Agenda Items for Next Meeting**

- A. Fiscal Year 2019-2020 Budget**
- B. Working Group Report**
- C. Calendar for 2019-2020 School Year**
- D. Special Education Report**
- E. Policies for Final Approval**

- 8. Second Audience for Citizens** – Nila Otilige asked about the length of the executive session.

- 9. Executive Session - Discussion of Employment of Superintendent - William Hooper moved to enter executive session for discussion of employment of Superintendent at 8:45 pm. Eugene Boomer seconded and the motion passed unanimously.**

Re-entered public session at 10:16 pm.

- 10. Public Session - Possible Action to Elect, Re-Appoint and Reemploy the Superintendent - Eugene Boomer moved to re-approve Superintendent Ken Henrici contract for two years. William Hooper seconded and the motion passed with the following vote:**

**Yes: Eugene Boomer, William Hooper, Jamie Spaulding and Jaclyn Chancey**

**No: Dan Caron**

**Abstain: Amy Ouimette**

- 11. Adjournment** – Eugene Boomer moved to adjourn at 10:04 pm. Amy Ouimette seconded and the motion passed unanimously.

Respectfully Submitted by

Rachel Linkkila

2/14/19