

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES
MARCH 13, 2019 6:30 P.M.
CHAPLIN ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

Chairperson Jaclyn Chancey called the meeting to order at 6:39 PM. Members present were Eugene Boomer, William Hooper, and Dan Caron. Board Members not present Jean Lambert, Jamie Spaulding and Amy Ouimette. Administrators present were Superintendent Ken Henrici and Principal Kevin Chavez.

2. **Audience for Citizens - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Individual speaker—2 minutes; Public participation—15 minutes***- Superintendent Ken Henrici read a thank you card from Alexander Hill to the board.
3. **Approval of Minutes and Financial Statement**
 - A. **Approval of Minutes – February 13, 2019 – Eugene Boomer moved to approve the February 13, 2019 minutes with the correction of the meeting was called to order at 6:30 pm not 6:3 pm. William Hooper seconded and the motion passed unanimously.**
 - B. **Approval of Financial Statement – February 2019 – William Hooper moved to approve the February 2019 Financial Statements. Eugene Boomer seconded the motion and it passed unanimously.**
4. **Administrative Reports**
 - A. **Monthly Report** – Lena Rossi invited the board to a retirement party for Rollande Rousseau on Friday April 26, 2019 at 4:00pm at the Chaplin Fire Department.
 - B. **Principal’s Report** – Principal Kevin Chavez provided the board with a brief report on recent and upcoming school events.
 - C. **Superintendent’s Report-** Superintendent Ken Henrici spoke to the board about regionalization meetings, longer term Capital Improvement Plan, CABE’s “Day on the Hill”, the three Superintendent’s Meeting and Troops to Teachers Program.
5. **Old Business/New Business**
 - A. **Board of Finance, Selectman, Education and Superintendent Working Group on Financial Procedures – Update** – William Hooper informed the board that the group has met and that the town procedures are close to final draft and the Board of Education procedures are still a working document.
 - B. **Budget Forecast – FY 18-19** – David Solin informed that he is working with Deidre Osypuk to get a better handle on the Special Education costs for the 2018-2019 school year.
 - C. **Special Education Report** – Nothing new to report.
 - D. **Approval of SY 19-20 Calendar - William Hooper moved to approve 2019-2020 calendar as presented with the modification of the snow delay from 90 minutes to 2 hours, contingent on Regional District 11 agreeing with the longer snow delay. Eugene Boomer seconded and the motion passed unanimously.**
 - E. **Presentation of Proposed Final FY 19-20 Budget** – Superintendent Ken Henrici reviewed the final proposed fiscal year 2019-2020 budget with the board. William Hooper pointed out that Chaplin Special Education cost is in the middle of the statistical data on special education costs in Connecticut. **Eugene Boomer moved to approve the fiscal year 2019-2020 budget. William Hooper seconded and the**

motion passed unanimously.

F. Tentative Approval of Board Policy

- a. 5131.6 - Alcohol Use, Drugs, and Tobacco (including Performance Enhancing Drugs) - William Hooper moved for tentative approval of policy 5131.6 Alcohol Use, Drugs and Tobacco (including Performance Enhancing Drugs). Eugene Boomer seconded and the motion passed unanimously.**

G. Final Approval of Board Policies – William Hooper moved for final approval of policies 5123 Promotion/Acceleration/Retention, 5125 Student Records; Confidentiality, and 5125.11 - Health/Medical Records. Eugene Boomer seconded and the motion passed unanimously.

6. Committee Reports

- A. Policy Committee – Nothing new to report.**
B. Negotiations Committee – Nothing new to report.
C. Central Office Committee – Central Office met and approved Superintendent Ken Henrici’s contract and they are working on the budget.

7. Agenda Items for Next Meeting

- A. Board of Finance, Selectmen, Education and Superintendent Working Group on Financial Procedures - Update**
B. Budget Forecast FY 18-19
C. Special Education Report
D. Policies for Final and Tentative Approval
E. 2019-2020 Budget

8. Second Audience for Citizens - None

9. Adjournment – William Hooper moved to adjourn at 8:24 pm. Eugene Boomer seconded and the motion passed unanimously.

Respectfully Submitted by
Rachel Linkkila
3/14/19