

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION**  
**CHAPLIN, CONNECTICUT**  
**MEETING MINUTES**  
**December 09, 2020**  
**6:30 PM**  
**REMOTE MEETING**

<https://zoom.us/j/96655891702?pwd=bGg4WVdIV3kzblhFTEhxdmR2aXITZz09>

1. **Call to Order** – Superintendent Ken Henrici called the meeting to order at 6:30 pm. Board Member present Jaclyn Chancey, William Hooper, Dan Caron, Victor Boomer, Jean Lambert and Eugene Boomer. Also, in attendance Principal Kevin Chavez.
2. **Board Reorganization**
  - A. **Election of Officers** – Victor Boomer moved to elect Jaclyn Chancey as Board Chairperson. Eugene Boomer seconded and the motion passed with the following vote:  
Yes: Jaclyn Chancey, William Hooper, Dan Caron, Victor Boomer, Jean Lambert and Eugene Boomer.  
Jean Lambert moved to elect Victor Boomer as Board Vice-Chairperson. William Hooper seconded and the motion passed with the following vote:  
Yes: Jaclyn Chancey, William Hooper, Dan Caron, Victor Boomer, Jean Lambert and Eugene Boomer.  
Eugene Boomer moved to elect William Hooper as Board Secretary. Victor Boomer seconded and the motion passed with the following vote:  
Yes: Jaclyn Chancey, William Hooper, Dan Caron, Victor Boomer, Jean Lambert and Eugene Boomer.
  - B. **Committee Appointments** – Victor Boomer moved to appoint the following board members to each of the following committees:  
Policies: Jaclyn Chancey, William Hooper and Dan Caron  
Central Office: Jaclyn Chancey and Eugene Boomer  
Negotiations: Jean Lambert, William Hooper and Amy Ouimette  
Jean Lambert seconded and the motion passed with the following vote:  
Yes: Jaclyn Chancey, William Hooper, Dan Caron, Victor Boomer, Jean Lambert and Eugene Boomer.
3. **Audience for Citizens** -*Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Comments may also be sent in advance to [ChaplinBOE@chaplinct.org](mailto:ChaplinBOE@chaplinct.org); please clearly indicate if you wish for them to be read aloud. Individual speaker—2 minutes; Public participation—15 minutes* – Richard Weingart spoke to the board about the board transfer to the non-lapsing duns and upcoming board budgets.
4. **Approval of Minutes and Financial Statement**
  - A. **Approval of Minutes** – November 18, 2020 – Eugene Boomer moved to approve the November 18, 2020 minutes. William Hooper seconded and the motion passed with the following vote:  
Yes: Jaclyn Chancey, William Hooper, Dan Caron, Victor Boomer and Eugene Boomer  
Abstain: Jean Lambert
  - B. **Approval of Financial Statements** – November 2020 – Victor Boomer moved to approve the

**General Fund, Cafeteria, Grant and Pre-K financial statements for November 2020. William Hooper seconded and the motion passed with the following vote:**

**Yes: Jaclyn Chancey, William Hooper, Dan Caron, Victor Boomer, Jean Lambert and Eugene Boomer.**

**5. Administrative Reports**

- A. Monthly Report** - None
- B. Principal's Report** – Principal Kevin Chavez reviewed student enrollment, student absences, new tile floors in hallway, COVID update, and upcoming events at the school with the board.
- C. Superintendent's Report** – Superintendent Kevin Henrici updated the board on Covid-19, transportation, and meetings that he attended.

**6. Old Business/New Business**

- A. Discussion of FY 20-21 Budget** – Covered during 4b. approval of financial statements.
- B. Update on FY 19-20 Audit – Tony Caldas** – Business Manager Tony Caldas informed the board that all the information has been sent to the audit company and results should be back early February.
- C. 2021-2026 Capital Improvement Projects** – Superintendent Ken Henrici spoke to the board about the possibility of air conditioning part of the schools.
- D. Discussion of “Remote” Snow Days** – The board had a brief discussion on the possibility of having a remote learning day during a snow day.
- E. Approval of Authorized Signature Change – Child Nutrition Claim Program** -Eugene Boomer moved to approve Anthony Caldas as the authorized signer for the Child Nutrition Claim Program. Jean Lambert seconded and the motion passed with the following vote:  
**Yes: Jaclyn Chancey, William Hooper, Dan Caron, Victor Boomer, Jean Lambert and Eugene Boomer.**
- F. Final Approval of Board Policies** – Jean Lambert moved for final approval of board policies 4112.6/4212.6 Personnel Records, 3560 Capital Improvement Funds, and 3290 Grants and Other Revenue. Eugene Boomer seconded and the motion passed with the following vote:  
**Yes: Jaclyn Chancey, William Hooper, Dan Caron, Victor Boomer, Jean Lambert and Eugene Boomer.**

**7. Committee Reports**

- A. Policy Committee** - Nothing new to report.
- B. Negotiations Committee** – Nothing new to report.
- C. Central Office Committee** – Jaclyn Chancey reviewed the last committee meeting with the board.

**8. Agenda Items for Next Meeting** – Budget, update on capital improvement projects and public input of 2021-2022 Budget.

**9. Second Audience for Citizens** - None

**10. Adjournment** – Jean Lambert moved to adjourn at 7:48 pm. Eugene Boomer seconded and the motion passed with the following vote:

**Yes: Jaclyn Chancey, William Hooper, Dan Caron, Victor Boomer, Jean Lambert and Eugene Boomer.**

Respectfully Submitted  
Rachel Linkkila