

CHAPLIN BOARD OF EDUCATION**CHAPLIN, CONNECTICUT****Chaplin Elementary School Library****October 8, 2025****Meeting Minutes**

- 1. Call to Order** – Chair Jaclyn Chancey called the meeting to order at 6:32 PM.
 - a. Members Present** – Chair Jaclyn Chancey, Vice Chair Eugene Boomer, Victor Boomer, William Hooper, Hayley Tiller-Albert, and Joseph Klar. Also present, Superintendent Andrew Skarzynski, Principal Kevin Chavez, and Business Manager Jobina Miller.
 - b. Not Present** – Laura Anderson.
- 2. Audience for Citizens**
 - a.** No one commented.
- 3. Approval of Minutes and Financial Statements**
 - a. Approval of Minutes – September 10, 2025**
 - i.** Victor Boomer made a motion to approve the minutes / William Hooper seconded. Joseph Klar abstained, *motion passed*.
 - b. Approval of Financial Statements – September 2025**
 - i.** Eugene Boomer made a motion to approve the financial statements / William Hooper seconded. *Motion unanimously passed*.
- 4. Administrative Reports**
 - a. Monthly Report** – The monthly report was given.
 - b. Principal's Report** – Kevin Chavez gave his report which discussed a data report, Eastern CT Early Start Collaborative, Professional Development, Field Trips, Curricula Calendar and revisions, and custodian.
 - c. Superintendent's Report** – Andrew Skarzynski gave his report which discussed updated laws, government shutdown, next year calendar, grants, and a recent resignation and a recent hire.

5. Old Business/New Business

- a. *Discussion and Possible Action: Updated FY 25-26 Budget Line Items*
 - i. No updated budget line items currently.
- b. *Tentative Approval of Board Policies 1312 “Public Complaints”, 6161 “Equipment, Books, Materials: Provision and Selection”, 1312.3/6161.12 “Library Material Review and Reconsideration Policy”, 1312.4/6161.13 “Library Collection Development and Maintenance Policy”, 1312.5/6161.14 “Library Display and Program Policy”*
 - i. William Hooper made a motion to tentatively approve these Board Policies / Hayley Tiller-Albert seconded. *Motion unanimously passed.*
- c. *Final Approval of Board Policies 3171.1, 3240, 3260, and 3280*
 - i. Joseph Klar made a motion for final approval of these policies / Victor Boomer seconded. *Motion unanimously passed.*

6. Committee Reports

- a. *Policy Committee* – Not met.
- b. *Negotiations Committee* – Not met.
- c. *Central Office Committee* – Met.

7. Agenda Items for Next Meeting

- a. None at this time.

8. Second Audience for Citizens

- a. No one commented.

9. Adjournment

- a. William Hooper made a motion to adjourn at 7:27 PM / Joseph Klar seconded. *Motion unanimously passed. Adjourned at 7:27 PM.*

Respectfully submitted,

Cassie Haddad.