

CHAPLIN BOARD OF EDUCATION**CHAPLIN, CONNECTICUT****Chaplin Elementary School Library****March 13, 2024****Meeting Minutes**

1. **Call to Order** – Chair Jaclyn Chancey called the meeting to order at 6:35 PM.
 - a. **Members Present** – Jaclyn Chancey, Eugene Boomer, Victor Boomer, and William Hooper. Also present, Principal Kevin Chavez, Interim Superintendent James Connelly, and Business Manager Jobina Miller.
 - b. **Not Present** – Laura Anderson, Joseph Klar, and Therese Smith.
2. **Audience for Citizens** – No one commented.
3. **Approval of Minutes and Financial Statement**
 - a. *Approval of Minutes – February 14, 2024*
 - i. William Hooper made motion to approve / Victor Boomer seconded.
Motion unanimously passed.
 - b. *Approval of Financial Statement – February 2024*
 - i. Victor Boomer made motion to approve / Eugene Boomer seconded.
 - ii. Jobina Miller gave review of General Fund, Cafeteria, Grants, and Pre-K of the Financial Statements to the Board. *Motion unanimously passed.*
4. **Administrative Reports**
 - a. *Monthly Report* – No report.
 - b. *Principal's Report* – Kevin Chavez gave his report which addressed the following:
 - i. Data Report
 - ii. Memorial to Kenneth Henrici
 - iii. Devoted Staff
 - c. *Superintendent's Report* – James Connelly gave his report which discussed:
 - i. The staff of the school
 - ii. Being at the school more often
5. **Old Business/New Business**
 - a. *Updated Budget Forecast FY 23-24 – Jobina Miller*
 - i. 66% through the school year, 62% through the budget.
 - b. *Approval of Healthy Food Certification 2024-2025*
 - i. William Hooper made a motion to approve that Pursuant to C.G.S. Section 10-215f, the Chaplin Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2024, through June 30, 2025. This certification shall include all food offered for

sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups / Eugene Boomer seconded. *Motion unanimously passed.*

- ii. William Hooper made a motion to approve that The Chaplin Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales / Eugene Boomer seconded. *Motion unanimously passed.*

c. *Presentation and Approval of Final 24-25 Budget*

- i. Jobina Miller gave presentation to the Board.
- ii. William Hooper made motion to approve the final budget as presented for \$4,227,655.00 / Eugene Boomer seconded. Victor Boomer abstain. *Motion passed.*

d. *Update on Superintendent Search*

- i. Jaclyn Chancey gave the Board an update. Search has closed, there have been 9 applications. Interviews are going to begin.

e. *Tentative Approval of Board Policies 1325 and 1700*

- i. William Hooper made a motion for tentative approval of both policies / Eugene Boomer seconded.
- ii. After discussion, *motion unanimously passed.*

f. *Final Approval of Board Policies 1112.5, 1120 and 1140*

- i. William Hooper made a motion for final approval of all three policies / Victor Boomer seconded.
- ii. After discussion, *motion unanimously passed.*

6. Committee Reports

- a. *Policy Committee* – Met last month.
- b. *Negotiations Committee* – Will meet soon.

- c. *Central Office Committee* – Met 03/12/2024 to approve Central Office Committee Budget.
- 7. **Agenda Items for Next Meeting**
 - a. Updates on budgets, Superintendent interviews, and negotiations. School calendar for 2024-2025.
- 8. **Second Audience for Citizens**
 - a. No one commented.
- 9. **Adjournment**
 - a. Eugene Boomer made a motion to adjourn at 7:47 PM / William Hooper seconded. *Motion unanimously passed.* Adjourned at 7:87 PM.

Respectfully submitted,

Cassie Haddad