

CHAPLIN BOARD OF EDUCATION**CHAPLIN, CONNECTICUT****Chaplin Elementary School Library****May 14, 2025****Meeting Minutes**

- 1. Call to Order** – Chair Jaclyn Chancey called the meeting to order at 6:35 PM.
 - a. Members Present** – Chair Jaclyn Chancey, Vice Chair Eugene Boomer, Victor Boomer, Joseph Klar, and Hayley Tiller-Albert. Also present, Superintendent Andrew Skarzynski, Principal Kevin Chavez, and Business Manager Jobina Miller.
 - b. Not Present** – William Hooper and Laura Anderson.
- 2. Audience for Citizens**
 - a. No one commented.
- 3. Approval of Minutes and Financial Statement**
 - a. Approval of Minutes – April 9, 2025**
 - i. Victor Boomer made a motion to approve the minutes / Eugene Boomer seconded. Joseph Klar abstained. *Motion passed.*
 - b. Approval of Financial Statements – April 2025**
 - i. Victor Boomer made a motion to approve the financial statements / Hayley Tiller-Albert seconded. *Motion unanimously passed.*
- 4. Administrative Reports**
 - a. Monthly Report** – The monthly report was given by teachers at the school.
 - b. Principal's Report** – Kevin Chavez gave his report which discussed the data report, Pre-K Screening, Year End Events, Summer Learning Academy, PTO, and Profile and Performance Report Narrative.
 - c. Superintendent's Report** – Andrew Skarzynski gave his report which discussed a staffing update, orientation, updates on legislature and laws, grant funding, and the Department of Education meeting on Artificial Intelligence.
- 5. Old Business/New Business**

a. Updated Budget Forecast for FY 24-25 – Jobina Miller

- i. Hayley Tiller-Albert made a motion to approve the proposed line-item budget changes by Jobina Miller as listed / Victor Boomer seconded.
 - 2150338 BCBA Services move \$5,500 to 2150332 Psychological Service PPT
 - 1210111 Non-Certified Special Ed \$8,400 to 2150336 Ot/Pt Services
 - 1000210 Group Insurance \$10,000 to 2220210 General Insurance
 - 1000322 In Service Regular \$1,400 to 2400530 Communication – School Office
 - 1210111 Non-Certified Special Ed \$2,800 to 6100564 Magnet School Tuition – Special Ed
- ii. Haley Tiller-Albert amended her motion to approve the same listed line item budget changes along with “2600624 Heating Oil/Propane \$10,000 to 2600410 Electricity” / Victor Boomer seconded the amendment.
- iii. Motion unanimously passed.

b. Update: FY 2025-2025 Budget

- i. No changes at this time as the referendum is upcoming.

c. Possible Action: Transfer from BOE non-lapsing account to CIP fund

- i. Victor Boomer moved to approve the transfer of \$35,000 / Joseph Klar seconded. *Motion unanimously passed.*

d. Final Approval of Board Policies 3152 and 3160

- i. Victor Boomer made a motion to tentatively approve the Board Policies / Hayler Tiller-Albert seconded. *Motion unanimously passed.*

e. Receive resignation of Claudia Lungarini

- i. Hayley Tiller-Albert made a motion to accept with regret the resignation / Joseph Klar seconded. *Motion unanimously passed.*

6. Committee Reports

- a. *Policy Committee – Not met.*

b. *Negotiations Committee* – Not met.

c. *Central Office Committee* – Met.

7. Agenda Items for Next Meeting

a. Possible changes to online items and profiling performance.

b. Next meeting date is rescheduled from June 11th, 2025, to June 18th, 2025.

8. Second Audience for Citizens

a. No one commented.

9. Adjournment

a. Hayley Tiller-Albert made a motion to adjourn at 7:28 PM / Joseph Klar seconded. *Motion unanimously passed.* Adjourned at 7:28 PM.

Respectfully submitted,

Cassie Haddad.