

CHAPLIN BOARD OF EDUCATION**CHAPLIN, CONNECTICUT****Chaplin Elementary School Library****May 8, 2024****Meeting Minutes**

1. **Call to Order** – Chair Jaclyn Chancey called the meeting to order at 6:30 PM.
 - a. **Members Present** – Chair Jaclyn Chancey, Vice Chair Eugene Boomer, William Hooper, Victor Boomer, Laura Andersen, and Therese Smith. Also present, New Permanent Superintendent Andrew Skarzynski.
 - b. **Not Present** – Joseph Klar.
2. **Audience for Citizens** – No one commented.
3. **Approval of Minutes and Financial Statement**
 - a. *Approval of Minutes – April 10, 2024*
 - i. Tabled until next meeting as they were not provided for this meeting.
 - b. *Approval of Financial Statements – April 2024*
 - i. William Hooper made motion to approve the financial statements / Therese Smith seconded.
 - ii. Jaclyn Chancey gave Jobina Miller’s report as she was not present which gave review of General Fund, Cafeteria, Grants, Pre-K of the Financial Statements to the Board, and stated they are 80% through the year and 80.3% through the budget. *Motion unanimously passed.*
4. **Administrative Reports**
 - a. *Monthly Report* – No report.
 - b. *Principal’s Report* – Jaclyn Chancey gave a brief report for Principal Kevin Chavez that he provided to her prior to meeting.
 - c. *Superintendent’s Report* – Jaclyn Chancey read previous Interim Superintendent James Connelly’s letter, provided to her prior to the meeting as he was not present, reflecting on his time as Interim Superintendent and welcoming new Superintendent, Andrew Skarzynski.
5. **Old Business/New Business**
 - a. *Introduction of New Superintendent: Andrew Skarzynski*
 - i. Andrew Skarzynski introduced himself to the Board.
 - b. *Updated Budget Forecast FY 23-24 – Jobina Miller*
 - i. Already discussed in Financial Statements.
 - c. *Update: Budget Processes for FY 24-25*
 - i. Discussed upcoming Referendum.
 - d. *Discussion and possible action: Use of nonlapsing account funds for capital request*

- i. After discussion, Therese Smith made motion to use \$25,000 from the nonlapsing account for Capital Request / Laura Andersen seconded.
Motion unanimously passed.
 - e. *Tentative Approval of Board Policy 3542.43: "Charging Policy"*
 - i. William Hooper made a motion for tentative approval of Policy 3542.43 / Therese Smith seconded. After discussion, *motion unanimously passed.*
- 6. Committee Reports**
- a. *Policy Committee* – Met and worked on Policy 3542.43.
 - b. *Negotiations Committee* – Not met.
 - c. *Central Office Committee* – Met.
- 7. Agenda Items for Next Meeting**
- a. April 10, 2024 Minutes, end of year reports, and new budget.
- 8. Second Audience for Citizens**
- a. No one commented.
- 9. Adjournment**
- a. William Hooper made a motion to adjourn at 7:04 PM / Therese Smith seconded.
Motion unanimously passed. Adjourned at 7:04 PM.

Respectfully submitted,

Cassie Haddad