

## Chaplin Elementary School Board of Education

June 14, 2023

### Meeting Minutes

1. **Call to Order** – Chair Jaclyn Chancey called the meeting to order at 6:33 PM.
  - a. **Members Present** – Chair Jaclyn Chancey, Vice Chair Eugene Boomer, William Hooper, Victor Boomer, Heather Perry, Joseph Klar, and Laura Anderson.
  - b. **Also Present** - Superintendent Kenneth Henrici, Principal Kevin Chavez, and Business Manager Jobina Miller.
2. **Audience for Citizens** – No one commented.
3. **Approval of Minutes and Financial Statement**
  - a. *Approval of Minutes – May 10, 2023*
    - i. Victor Boomer made motion to approve / Heather Perry seconded.  
*Motion unanimously passed.*
  - b. *Approval of Financial Statement – May 2023*
    - i. Jobina Miller discussed the General Fund, Cafeteria, Grants, and Pre-K Financial Statements with the Board and stated they are doing very well in all functions are 80% through the budget.
    - ii. William Hooper made motion to approve / Heather Perry seconded.  
*Motion unanimously passed.*
4. **Administrative Reports**
  - a. *Monthly Report* – Principal Kevin Chavez discussed with Board.
  - b. *Principal's Report* – Kevin Chavez gave his report which addressed the following:
    - i. Data Report
    - ii. Year End Parent Survey
    - iii. Staffing for SY 23-24
    - iv. All Hazards
    - v. Recent Activities
    - vi. Curriculum Focus for 2023
  - c. *Superintendent's Report* – Kenneth Henrici presented his report to the Board which addressed the following:
    - i. New Director of Maintenance – Coming on board July 1<sup>st</sup>
    - ii. Staffing Update
    - iii. New Educator Evaluation Plan – ZOOM Meeting for Administrators – June 21; New Plan to be Implemented July 1<sup>st</sup>, 2024
    - iv. Chaplin Road Race
    - v. New Auditor Firm – Town of Chaplin
    - vi. New Legislation Signed by Governor
5. **Old Business/New Business**
  - a. *Staffing Update – SY 23-24*

- i. Discussed earlier in meeting.
  - b. Updated Budget Forecast FY 22-23 – Jobina Miller**
    - i. Discussed earlier in meeting.
  - c. Final Approval of the following Policies:**
    - i. 0050 “Code of Ethics” – new policy
    - ii. 0100 “Mission Statement” – new policy
    - iii. 0521.2 “Commitment to Religious Neutrality (Prayer in the Schools) – new policy
      - Joseph Klar made motion to approve all three policies / William Hooper seconded. *Motion unanimously passed.*
  - d. Tentative Approval of the Following Policy:**
    - i. 0523 “Equity and Diversity” – new policy
      - William Hooper made motion to approve / Heather Perry seconded.
      - Heather Perry opposed. *Motion passed.*
- 6. Committee Reports**
- a. *Policy Committee* – Will not meet in June.
  - b. *Negotiations Committee* – Not met.
  - c. *Central Office Committee* – Not met.
- 7. Agenda Items for Next Meeting**
- a. None listed.
- 8. Second Audience for Citizens** – No one commented.
- 9. Adjournment**
- a. William Hooper made motion to adjourn at 8:13 PM / Heather Perry seconded. *Motion unanimously passed.* Adjourned at 8:13 PM.

Respectfully submitted,

Cassie Haddad