

At the Annual Town Meeting held May 13, 2019 the voters of the town of Chaplin duly enacted the following ordinance:

### **Town of Chaplin Fire Marshal Inspection and Fee Ordinance**

#### **Purpose and Authority.**

1. The Fire Marshal for the Town of Chaplin is required by state law to conduct a variety of inspections within the Town of Chaplin as specified by General Statutes of Connecticut Revised January 1, 2017; Title 29 **Public Safety and State Police**; Chapter 541; **Building, Fire and Demolition Codes. Fire Marshals and Fire Hazards, Safety of Public and Other Structures**, and Section 29-305. **Inspections by local fire marshals. Reports. Schedule of inspections.**
2. The Fire Marshal is further required to review plans and structures associated with non-residential construction activities within the Town.
3. The purpose of this article is to set fees for permits and inspections conducted by the Fire Marshal's office.

#### **Establishment of fees.**

1. Each applicant for any permit issued or, required to be issued and inspections required pursuant to the General Statutes by the Office of the Fire Marshal shall pay a fee as set forth by the Board of Selectman with a Schedule of Fees.
2. All fees shall be paid in full prior to the issuance of any permit and/or after each inspection.
3. A late fee will be charged after thirty (30) days past the inspection date at \$30.00 per month.

#### **Permits.**

1. No building or structure subject to the Connecticut State Fire Safety Code and/or State Fire Prevention Code shall be constructed, used, occupied, enlarged, altered or repaired unless a permit has been granted for said activity by the Fire Marshal.
2. Any such permit shall be valid for 12 months from date of issue. No continuation, expansion, diminution or modification of said operations shall be undertaken without obtaining a permit from the Fire Marshal's office.
3. No person shall install, enlarge, alter, remove, repair or replace any fire protection system in any building or structure subject to the Connecticut State Fire Safety Code and/or State Fire Prevention Code, until such person shall have obtained a permit from the Fire Marshal's office.
4. The permit(s) required pursuant to this section shall be required in addition to any other permits or licenses required by federal, state or local law.
5. As specified by General Statutes of Connecticut § 29-263, permits shall be issued or refused, in whole or in part, within 30 days after the date of an application. No permit shall be issued except upon written application of the owner of the premises affected or the owner's authorized agent. The local Fire Marshal shall review any such plans to determine their compliance with the Fire Safety Code.
6. The fee for plan reviews, approval and acceptance of new construction, renovations, additions or modernization of multifamily residential (not including R-2 occupancies) and commercial buildings or structures, and field inspections associated with the issuance of a certificate of occupancy, shall be charged for a Fire Marshal plan review.

#### **Penalties for offenses. Written Warning**

1. Any person who commences any work or who conducts any operation which is subject to the requirements of the above sections without first obtaining a permit shall be required to pay a penalty equal to the amount of the permit fee otherwise applicable.
2. First-time violators will receive a written warning and copy of this policy, except when such work or operation created an imminent danger or unsafe condition as determined by the Building Official and/or Fire Marshal.
3. Second and subsequent violators (regardless of whether the second violation is at a different address than the first) will incur a penalty for work commencing prior to issuance of a permit. In addition to the permit fee, the penalty shall be equal to the original permit fee; provided, however, that in no event shall the penalty be less than \$200 or greater than \$1,000 per offense.
4. Any fine imposed is in addition to the originally required permit fee and is payable at time of permit application.
5. A late fee of thirty dollars (\$30) per month will be charged after thirty (30) days past the inspection date.
6. No such penalty shall be imposed upon a person who commences emergency repair work without a permit, provided that a permit is sought promptly thereafter.
7. Any such penalty or fine may be appealed and enforced pursuant to the **Town of Chaplin Hearing Procedure for Citations Ordinance** authorized by Connecticut General Statutes 7-152c.

**Agencies exempt from fees; exception.**

1. All Governmental Agencies shall be exempt from the payment of fees set forth in the attached Schedule of Fees.
2. All Governmental Agencies shall still be required to obtain all permits and/or inspections pursuant to the General Statutes, and pay the required State education fees.

The attached fee schedule may be amended from time to time upon vote of the Board of Selectman and shall be based upon recommendations by the Fire Marshal. Notice of a proposal to amend existing fees will be published at least five days prior to the date of the meeting at which the Selectmen will consider the proposal. An amended fee schedule shall become effective 30 days following the date of adoption by the Board of Selectmen.

Said schedule is included as an attachment to this Ordinance.

The above and foregoing ordinance was duly enacted by the voters of the Town of Chaplin at the Annual Town Meeting held on May 13, 2019. A summary of the ordinance was published in the Willimantic Chronicle on June 1, 2019 and became effective June 16, 2019 in accordance with Section 7-157 of the General Statutes of the State of Connecticut.

Attest: Shari Smith, Chaplin Town Clerk

## Chaplin Fire Marshal's Office Permit and Fee Schedule\*

### Inspection Fees

Licenses and permits: Blasting and fireworks displays	\$50.00
Installation of underground/above ground fuel or propane tanks (each)	\$30.00
Fuel oil, propane, haz-mat waste, tank trucks (F M permit)	\$50.00
Dispensing fuel, fill or sell propane tanks	\$30.00
Operate a repair garage or service station	\$30.00
Liquor license permit: new application/inspection	\$75.00
Liquor license annual renewal inspection	\$30.00
Day-care license permits (new application)	\$75.00
Annual inspection for renewal	\$30.00
Healthcare facility, clinics, outpatient treatment (new)	\$100.00
Annual inspection for renewal	\$30.00
Residential board and care facilities (large/new) over 16	\$150.00
Annual inspection for renewal	\$50.00
Residential board and care small facility (new) under 16	\$75.00
Annual inspection for renewal	\$30.00

### Plan Review Fees

Building plans <2,500 square feet	\$50.00
2,501-5,000 square feet	\$75.00
5,001-49,999 square feet	\$100.00
Over 50,000 square feet	\$200.00
Fire alarm Area <5,000 square feet	\$50.00
Area 5,001>10,000 square feet	\$75.00

### Sprinkler plan fee is the same as fire alarm (above)

Annual inspection and testing of existing fire alarm or sprinkler Documentation by alarm or sprinkler company is required annually.	\$30.00
Fire suppression system in commercial kitchens, hood and duct (new)	\$75.00
Annual renewal inspection	\$30.00
Special inspections... fair grounds, RV camping sites	\$50.00
Circus tents, amusement rides, exhibitions, auto shows, competitions	\$50.00
Flea markets, haunted houses, corn maize's, horse show	\$35.00
Large tents for assembly	\$30.00

A complete list of permit requirements in NFPA-1, 2012 [Table 1.12.8(a),(b),(c),(d)]

Building permits will not be issued until both the building fee and the fire marshal fees are paid.

Building and fire marshal fees are payable at the Land Use Office at Chaplin Town Hall.

***\*Permit and Fee schedule was approved at the June 6, 2019 Board of Selectmen regular meeting.***