

Chaplin Senior Center

Board of Directors

132 Chaplin Street

Chaplin, CT 06235

The Board of Directors for the Chaplin Senior Center met for its regular meeting on Tuesday, **November 5, 2024**, in the Senior Center craft room.

Members present: Chairperson Irene Schein, Carl Linkkila, Robin Hoagland, Dawn Gilbert, Janice Godaire, and Shirley Rakos; alternates Joyce St. Lawrence, Sally Ireland, and Victoria Northrop (also acting as recording clerk); Director Lisa Kegler and Assistant Director, Lynn Grindle.

- 1. Irene Schein called the meeting to order at 10:02 a.m.** Irene seated Victoria Northrop for Ann Lewis, Joyce St. Lawrence for Crystal Gebhardt, and Sally Ireland for Ellen Gillon.
- 2. Additions to the Agenda:** None
- 3. Audience for Citizens:** None.
- 4. Minutes:** The minutes of the Board Meeting of October 1 were approved after a motion was initiated by Carl and seconded by Shirley. Dawn, Janice, and Victoria abstained, as they were not present in October.
- 5. Old Business**

5a. Director's Report:

- a. Special Revenue Fund: \$45,996.40
- b. Cash on Hand: \$178.27
- c. Membership: 408
- d. Any remaining dues collected will be applied to 2025
- e. Correspondence: None

Lisa gave the Board a detailed breakdown of the Center's use and activities for October.

- There were 930 individual visits to the Center in October
- 413 lunches were served

The detailed breakdown included the number of participants in all twelve of the Center's regular activities, the most popular being 154 doing "Fit and Fun" and 93 playing Mahjongg.

Lisa is looking for a new line dancing instructor and, due to the unexpected loss of the landscaper, someone to handle the landscaping.

There is a Country Breakfast dine-in fundraiser schedule for 27 November; a podiatrist will come to the Center on 14 November (\$45 for participants). The Chronicle newspaper has written several positive articles about the Chaplin Senior Center and its meals and activities, as well as about the collaborative art show and sale that is currently exhibiting until the end of the year. Irene asked Lisa how the art sale works when people purchase artworks and Lisa explained how she handles collecting the funds and getting them to the artist, as well as replacing the pieces that have sold.

Lisa distributed the Annual Report to the Board, who all read through it. Victoria moved to approve it, Janice seconded, and it was approved unanimously. Lisa will send the report to the Town Clerk with one small correction to the date in the header.

5b. Art Committee Update

- A collaborative show of previous exhibitors is currently showing for November/December for potential Christmas sales. The exhibit will be open for November 30th and December 7th from 10-2 as those are the dates of Artists' Open Studios 2024. Lisa, Irene, Joyce, and Victoria will try to cover those hours of operation.
- Victoria will show her work in January
- Future potential artists going forward are:
 - Alice Kuzel (Janice will try to contact her)
 - Bruce Raymond (photos)
 - Cathy Smith (fabric art)

We would like to organize a Paint & Sip evening in January or February. Lisa thinks she has an instructor for the event.

5c. Chorus Update: Ellen was absent, but she has been planning to do a Christmas concert/singalong at the Chaplin Senior Center on Monday, December 9th around lunchtime.

5d. Facility Update: Lisa says the HVAC system is working alright now and other systems and facilities are functioning well.

6. New Business

- a) Events and Activities:** Paint and Sip TBD, Christmas Singalong on 9 Dec TBD.
- b) Review Multifunction Room Rules/Guidelines:** Victoria edited the guidelines to reflect the Board's decisions and resubmitted them to the Board. The Board discussed the revised guidelines and decided to remove the line that limited room use to members from Chaplin rather than all members (to include active members

from other towns). With that change, a motion was made by Janice and seconded by Joyce and the guidelines were approved by the Board unanimously.

- c) **Review Center By-Laws and Special Revenue Fund Use:** The Board discussed the new wording provided by Lisa for the changes to the by-laws regarding specific use of the Special Revenue Fund and generally liked her new wording, but the final discussion and voting will take place at the December meeting.
 - d) **Discuss and Act on Holiday Gifts from the Special Revenue Fund:** Lisa and Lynn recused themselves from this discussion. The Board discussed who had gone well above and beyond their purview in 2024 to help the Center carry out its good works and keep the facility running smoothly and decided to give gifts of appreciation from the **Special Revenue Fund** (not the town budget) to the following hard-working employees and volunteers. All gifts will be in the form of gift cards. Shirley Rakos will procure them: for Dave Stone: \$200, Ben Waite \$150, Jay Garrison \$150, Bob Grindle \$800, Lynn Grindle \$600, Dawn Gilbert \$600, Lisa Kegler \$1000.
 - e) **Set Dates for 2025 Meetings:** Irene set the following dates for the Board's regular meetings next year: January – no meeting; February 4; March 4; April 1; May 1; June 3; July – no meeting; August 5, September 2, October 7, November 4, December 2. All meetings will be at 10 a.m. at the Senior Center.
7. **Suggestions for Next Regular Meeting:** Follow up on the changes to By-Laws for the Special Revenue Fund, discuss Paint & Sip.
8. **Next Meeting Date:** The next meeting is December 3, 2024 @ 10 a.m.
9. **Adjournment:** the meeting was adjourned at 10:52

Minutes submitted by Victoria Northrop, recording clerk