

Regional District #11 Central Office Committee

March 6, 2023

Meeting Minutes

1. **Call to Order** – Chair Dennis LaBelle called the meeting to order at 6:06 PM.
 - a. *Members Present* – Chair Dennis LaBelle, Vice Chair Jaclyn Chancey, Stacy Foster, and Eugene Boomer. Also present were Superintendent Kenneth Henrici, and Business Manager Jobina Miller.
 - b. *Not Present* – Kathy Freed.
2. **Approval of Minutes: February 6, 2023**
 - a. Stacy Foster moved to approve the minutes / Eugene Boomer seconded. *Motion unanimously passed.*
3. **Request Approval of Financial Statement: February 2023**
 - a. Stacy Foster moved to approve / Eugene Boomer seconded. *Motion unanimously passed.*
4. **Discussion and Approval of FY 23-24 Budget**
 - a. Stacy Foster made a motion to approve / Eugene Boomer seconded. Jobina Miller discussed with the members that the biggest change in the Budget was with the insurance.
 - i. *Motion unanimously passed.*
5. **Discussion and Approval of Central Office Handbook**
 - a. Jaclyn Chancey made motion to approve / Eugene Boomer seconded.
 - i. After much discussion, Jaclyn Chancey rescinded her motion to approve the Central Office Handbook.
 - b. Motion to approve Central Office Handbook with the following language change by Stacy Foster / Jaclyn Chancey seconded.
 - i. “Bereavement Leave shall be 5 days per year for the death of a family member. A family member means a spouse, sibling, child, grandparent, grandchild, or parent; or, an individual related to the employee by blood or

affinity, and whose close association with the employee shows to be the equivalent of those family relationships. Additional bereavement time may be granted at the discretion of the Superintendent.”

ii. *Motion unanimously passed.*

6. Adjournment

a. Stacy Foster made motion to adjourn at 7:01 PM / Eugene Boomer seconded.

Motion unanimously passed. Adjourned at 7:01 PM.

Respectfully submitted,

Cassie Haddad