

**CHAPLIN, HAMPTON, SCOTLAND AND  
REGIONAL DISTRICT ELEVEN BOARD  
OF EDUCATION**

**FISCAL & PLANT COMMITTEE**

**SPECIAL MEETING MINUTES May 18, 2021 6:15 PM**

**Remote Meeting**

**1. Call to Order** - Dennis LaBelle called the meeting to order at 6:15 PM.

Committee Members Present were Dennis LaBelle, and Stacy Foster. Also present was Superintendent Ken Henrici, and Business Manager Tony Caldas. Sally Ireland joined the meeting at 6:27 PM. Stacy Foster motioned to move agenda items a, b, c and d from item 3. Financial Statements to item 4. Budget Forecast-FY20-21, seconded by Dennis LaBelle. The motion passed unanimously.

**2. Approval of April 6, 2021 Minutes** - Stacy Foster moved to approve the minutes of April 6, 2021, seconded by Dennis LaBelle. The motion passed unanimously.

**3. Approval of Financial Statement - April 2021** - Stacy Foster moved to approve the financial statement of April 2021, seconded by Dennis LaBelle. The motion passed unanimously.

**4. Budget Forecast - FY 20-21** - Tony Caldas stated that the General Fund is at 75.44% spent as of the end of April and continues to be favorable. He will focus on getting in all invoices from vendors. He also spoke of the ESSER 2 Grant, the Cafeteria deficit, the Capital Non-Recurring account and drawing down the unrestricted fund.

**5. Revised FY 21-22 Budget** – Superintendent Ken Henrici stated that the original budget with a proposed 0.60% increase was rejected in referendum. Revisions have since been made totaling \$16,000.00 in the areas of Substitutes, Group Insurance and World Language. This brings the budget increase for FY21-22 from 0.60% down to 0.35% with a new total of \$6,507,420.00. The next referendum will take place on June 2, 2021 from 12:00PM to 8:00PM in the respective polling places of all 3 towns.

**5. Maintenance Report** - The Maintenance Report was received and reviewed by the committee. Superintendent Ken Henrici stated they installed new smartboards with grant funds. They also replaced waste lines as the old pipes were corroded. They were able to save on the cost of this project by doing the work in-house.

**6. Adjournment** - Stacy Foster moved to adjourn, seconded by Dennis LaBelle and motion passed unanimously. Meeting adjourned at 6:47 PM

Respectfully Submitted,  
Diane Ritchotte  
Recording Secretary