

**CHAPLIN, HAMPTON, SCOTLAND AND
REGIONAL DISTRICT ELEVEN BOARD
OF EDUCATION**

FISCAL & PLANT COMMITTEE

**SPECIAL MEETING MINUTES May 17, 2022 6:15 PM
Central Office Conference Room**

1. Call to Order – Dennis LaBelle called the meeting to order at 6:20 PM. He was the only Committee member present. Also present were Superintendent Ken Henrici and Business Manager Jobina Miller.

2. Approval of April 5, 2022 Minutes – This item was tabled due to there not being a quorum.

3. Approval of Financial Statement – April 2022 – This item was tabled due to there not being a quorum.

4. Budget Forecast - FY 21-22 –

- a) General Fund: Business Manager Jobina Miller noted the General Fund is at 80%, budget vs. actuals. She is concerned about remaining funds as the EASTCONN invoices have not yet come in.
- b) Grants: We need to explore applying for additional grants to assist with offsetting costs. Her goal is to become familiar with how to write grants and will research available grants that would benefit our students.
- c) Cafeteria: The Cafeteria is doing well – they are waiting for the March & April payments.
- d) Capital and Non-Recurring: This item was tabled due to there not being a quorum.

5. FY22-23 Budget – Superintendent Henrici announced that the budget passed Referendum. This is the first time in quite a while that it passed on the first vote.

6. Maintenance Report – Andrew Barillari noted in his Maintenance report that he had to purchase oil. The Culinary room has doubled in size with recent upgrades. He is cleaning out old storage areas. The septic system and leach fields need major repairs. We will look at a grant to possibly fund this project.

7. Adjournment – Dennis LaBelle adjourned the meeting at 6:36 PM

Respectfully Submitted,
Diane Ritchotte
Recording Secretary