

Chaplin Historic Commission

Annual Meeting

Tuesday, September 8, 2020

These unapproved Historic District Commission meeting minutes are forwarded to the Chaplin Town Clerk in a draft format. These minutes are unofficial until they have been read and approved by a majority vote of the Commission. Should edits be necessary, they will be made at the next regularly scheduled meeting, voted upon and noted in the meeting minutes.

A. Business Meeting

1. Call to order, roll call and seating of alternates Mr. Peifer called the meeting to order at 7:05 P.M. Present were regular members D. Cox and C. Smith. Also present: Chaplin First Selectman William Rose.

2. a. Approval of February 4, 2020 minutes. C. Smith moved to approve the February 4, 2020 minutes, D. Cox seconded. Approved unanimously.

3. New Business

a. Election of Officers 2021. C. Smith moved to re-elect the slate of officers as follows: P. Peifer, Chairman, W. Church, Vice-chairman, D. Cox, Secretary. D. Cox seconded. The motion passed unanimously.

b. Set 2021 Calendar, meeting place and time. D. Cox moved to approve the 2021 meeting dates of February 2, May 4, September 14 and November 9 to be held at 7:00 PM in the Library Conference room. C. Smith seconded, motion passed unanimously.

4. Correspondence Mr. Peifer received a request from K. Castaldi to write a letter to Building Official Joe Smith regarding work to be done at 66 Chaplin St. Mr. Peifer wrote a letter August 24, 2020 to Mr. Smith to say the window replacement to be done on the rear of the house did not need HDC approval because is not visible from the street. In addition, interior work would not need approval as long as it did not change the exterior features visible from the street. Mr. Peifer received two copies of "Federal Historic Preservation Laws" from the National Park Service that are available to HDC members to borrow. He also made a copy of "Preservation CT News" available to members.

5. Old Business

a. Reappointment of members. Regular member D. Cox and Alternate member L. Ricklin were reappointed to terms beginning September 1, 2020 and expiring August 31, 2025 at the July 23, 2020 BoS meeting.

6. Pro re nata C. Smith asked if a house on Chaplin St had sold, Mr. Rose mentioned there was still a for sale sign.

7. Adjournment D. Cox made a motion to adjourn at 7:17 P.M., passed unanimously

Respectfully submitted, Susan Peifer- Recording clerk- HDC